1. ____ Distribute head lice educational material to all parents at the start of each school year.
   (FACTS OF LICE or Health Department Head Lice pamphlet.)

2. ____ Designate and train staff for lice checks and rechecks.

3. ____ Recruit and train volunteers for lice screening teams.

4. ____ Perform head checks in classrooms where lice has been identified.

5. ____ Provide head lice educational materials, including treatment recommendations, for families of students with head lice.

6. ____ Send notification home to all parents of students in classes where head lice has been identified.

7. ____ Clean classrooms where lice has been identified
   ____ Vacuum carpets and fabric covered furniture
   ____ Launder washable fabric toys and pillows
   ____ Place all non-washable items in plastic bags and leave for at least 2 weeks.

8. ____ Keep all students’ hats, coats and personal items in backpacks or handled plastic bags that can be kept on hooks in classroom or locker

9. ____ Re-screen classrooms that had cases of head lice in 7-10 days if possible.