

STATE OF MICHIGAN
31st Circuit Court
St. Clair County Probate Court
72nd District Court

ADMINISTRATIVE ORDER
1999-1-J

Local Intergovernmental Relations

MCR 8.110 authorizes Chief Judges to direct the administration of their respective courts, and have administrative superintending control over judges and all court personnel for specified purposes. Supreme Court A. O. 1998-5 directs that each court specify certain policies related to hours of court, unscheduled court closings, and collective bargaining. M.C.R. 6.104 (G) provides that a plan for judicial availability shall be established by Administrative Order.

IT IS ORDERED:

Hours of Court

The regular hours of Court are 8:00 a.m.- 4:30 p.m. unless the judge to whom a matter is assigned prescribes other hours. Court services requiring use of County facilities substantially beyond the regular court hours will be established in consultation with St. Clair County. Court staff that work in addition to the regular court hours will be compensated consistent with current collective bargaining agreements and personnel policies of St. Clair County.

Unscheduled Court Closings

Unscheduled court closings will be authorized by the Chief Judges of the respective Courts where:

1. St. Clair County closes its facility due to weather emergency or other public safety threat;
2. The Chief Judges of the respective courts determine otherwise that public safety is at issue.
3. Closure of selected Court offices or facilities or Courts may be imposed by the respective Chief Judges to protect the safety of employees and citizens with court business.

The County will timely advise the Chief Judges when it intends to close facilities due to weather emergency or other public safety threat.

The Chief Judges will timely advise the County when it intends to close court offices or facilities due to a weather emergency or other public safety threat.

In the event of an unscheduled Court closing employees will charge time off in a manner consistent with collective bargaining agreements and County personnel policies. Reasonable notice shall be provided to the public at the facility, and through local media of a Court closure determination.

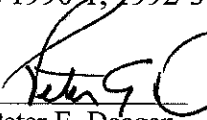
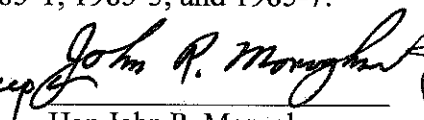
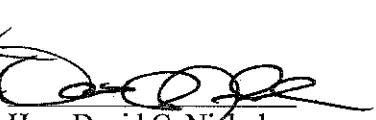
Collective Bargaining

The respective Chief Judges or designee(s) shall bargain and sign contracts with employees of each court.

Judicial Availability

The Chief Judge of the 72nd District Court shall annually approve and publish a rotating schedule of judicial assignments to provide for a District Judge or Magistrate to be available to conduct arraignments on weekends and holidays.

This Administrative Order rescinds and supercedes 31st Circuit Court administrative orders 1990-1, 1992-3, 1985-1, 1985-3, and 1985-7.

		
Hon. Peter E. Deegan Chief Judge 31st Circuit	Hon John R. Monaghan Chief Judge, St. Clair County Probate Court	Hon. David C. Nicholson Chief Judge, 72 nd District Court

Effective Date: May 3, 1999