

STATE & COUNTY ENVIRONMENTAL PERMITS CHECKLIST FOR (municipality and/or county) _____

Name of Business: _____

Mailing Address: _____

Telephone: _____ Fax: _____

Type of Business: _____ Facility Owner or Manager: _____

Date: _____ Signature: _____

Note: For assistance with permits and approvals from the Michigan Department of Environmental Quality, including permit coordination among MDEQ divisions, contact the Permit Coordinator, 517/335-4235.

Circle (Y/N) the items that may pertain to your project or facility; then contact the office(s) listed to determine specific requirements. Return a copy of this checklist to the municipality as part of your site plan submittal – even if state and county approvals have not yet been obtained. An updated copy should be submitted prior to occupancy.

This list includes the most common permits and approvals related to waste, water quality, and air quality. Other permits and approvals, including local approvals, may also be needed.

1. Y N Will the project involve the discharge of any type of wastewater to a storm sewer, drain, lake, stream, wetland or other surface water? *Contact: Mi. Dept. of Envir. Quality, Surface Water Quality Div., Permits Section: 517/373-8088.*
2. Y N Will the project involve the direct or indirect discharge of waste, waste effluent, wastewater, pollutants, and/or cooling water into the groundwater or oil the ground? *Contact: Mi. Dept. of Environmental Quality, Waste Management Div., Groundwater Program Sect.: 517/373-8148.*
3. Y N Will the project involve construction or alteration of any sewage collection or treatment facility? For facilities discharging to surface waters, *contact the Mi. Dept. of Environmental Quality, Surface Water Quality Division, District Office: _____* For facilities discharging to groundwater, *contact the Mi. Dept. of Environmental Quality, Waste Management Division, District Office: _____*
4. Y N Will the project or facility store or use chemicals, petroleum products, or salt? Depending on the type substance, secondary containment and a Pollution Incident Prevention Plan (PIPP) may be required. *Contact: Mi. Dept. of Environmental Quality, Waste Mgmt. Division, District Office: _____*
5. Y N Will the project involve the installation, operation, or removal of an underground or aboveground storage tank containing a petroleum product or a hazardous substance? *Contact: Mi. Dept. of Environmental Quality, Storage Tank Division: 517/373-8168.*
6. Y N Will the project involve liquified petroleum gas storage tanks or container filling locations? *Contact: Mi. Dept. of Environmental Quality, Storage Tank Division: 517/373-8168.*
7. Y N Will the project involve the installation of a compressed natural gas dispensing station with storage? *Contact: Mi. Dept. of Environmental Quality, Storage Tank Division: 517/373-8168.*
8. Y N Will the project involve the generation of hazardous waste? *Contact: Mi. Dept. of Environmental Quality, Waste Mgmt. Div., District Office: _____*
9. Y N Will the project involve the on-site treatment, storage or disposal of hazardous waste? *Contact: Mi. Dept. of Environmental Quality, Waste Mgmt. Div., Hazardous Waste Permit Unit: 517/373-9875.*
10. Y N Will the project involve the transport of hazardous waste or non-hazardous liquid industrial waste? *Contact: Mi. Dept. of Environmental Quality, Waste Mgmt. Div., Hazardous Waste Program Section: 517/373-9875.*
11. Y N Will the project involve landfilling, transferring or processing solid non-hazardous wastes on-site? *Contact: Mi. Dept. of Environmental Quality, Waste Mgmt. Div.; District office telephone: _____*
12. Y N Will the project involve the installation, construction, reconstruction, relocation, or alteration of any process or process equipment (including air pollution control equipment) which has the potential to emit air contaminants? *Contact: Mi. Dept. of Environmental Quality, Air Quality Div., Permit Section. 517/373-7023.*

13. Y N Will the project or facility involve the storage, mixing or distribution of pesticides or fertilizers in bulk quantities? *Contact: Mi. Dept. of Agriculture, Pesticide and Plant Pest Management Division: 517/373-1087.*
14. Y N Will the project involve any man-made change in the natural cover or topography of land, including cut and fill activities which may contribute to soil erosion and sedimentation? Will the earth change disturb an area of one acre or more, or occur within 500 feet of a lake or stream? If the answer to both of these questions is yes, a soil erosion and sedimentation control permit is required. *Contact: County Drain Commissioner (or other responsible office): _____*
15. Y N Will the project involve dredging, filling, or construction in, across or under (1) a river, stream, creek, ditch, drain, lake, pond or swamp? (2) wetlands? (3) floodplain (area that may have or ever had either standing or flowing water)? *Contact: Mi. Dept. Environmental Quality, Land and Water Mgmt. Div. Permit Consolidation Unit, 517/373-9244.*
16. Y N Will the project involve any dredging proposed within 500 feet of a lake, river, stream, creek or ditch? *Contact: Mi. Dept. Environmental Quality, Permit Consolidation Unit, Land and Water Mgmt. Div., 517/373-9244.*
17. Y N Will the project involve an earth change activity within 500 feet of a lake or stream or will the project disturb an area greater than one (1) acre in size? *Contact: Mi. Dept. of Envir. Quality, Land & Water Mgmt. Div., Soil Erosion & Sedimentation: 517/373-3178.*
18. Y N Will the project involve any construction or land alteration within 400 feet of a designated natural river or tributary? *Contact: Mi. Dept. of Natural Resources, Forest Mgmt. Div., Natural Rivers Program Unit, 517/373-1275*
19. Y N Will the project involve construction of a building or septic system in a designated great lakes high risk erosion area? *Contact: Mi. Dept. of Environmental Quality, Land and Water Mgmt. Div., Great Lakes Section, 517/373-1950.*
20. Y N Will the project involve dredging, filling, grading or other alteration of the soil, vegetation or natural drainage, or placement of permanent structures in a designated environmental area? *Contact: Mi. Dept. Environmental Quality, Land and Water Management Div., Great Lakes Section: 517/373-1950.*
21. Y N Will the project involve development, silvicultural activities or contour alterations within a designated critical dune area? *Contact: Mi. Dept. Environmental Quality, Land and Water Management Div., Great Lakes Section: 517/373-1950.*
22. Y N Will an on-site wastewater treatment system or septic system be installed?
For sanitary sewage in quantities of 10,000 gallons per day or less: - County or District Environmental Health _____, For any subsurface discharge of sanitary sewage in quantities equal to or greater than 10,000 gallons per day. *Contact: MDEQ Waste Management Div.: 517/373-8148.*
For sanitary sewage in quantities of 6,000 to 10,000 gallons per day - In addition to obtaining a construction permit from the county or district environmental health department, submit a state wastewater discharge notification form. Flow monitoring and reporting are required. - *Mi. Dept. of Environmental Quality, Waste Management Division, Groundwater Permits Unit: 517/373-8148.*
For industrial or commercial wastewater in any quantity (other than sanitary wastewater) - *Mi. Dept. of Environmental Quality, Waste Management Division, Groundwater Permits Unit: 517/373-8148.*
23. Y N Will the project involve the construction of a water supply well or the extension of a water supply service from an existing water system? *Contact: Mi. Dept. Environmental Quality, Drinking Water Program, appropriate District office, and County or District Environmental Health: _____*
24. Y N Are there out-of-service wells, abandoned wells, or cisterns on the site? (drinking water, irrigation, & monitoring wells). *Contact: County or District Environmental Health _____*
25. Y N Will the project involve a subdivision or site condominium project utilizing individual on-site subsurface disposal systems or individual wells? *Contact: County or District Environmental Health Dept. _____*
26. Y N Will the project involve the on-site storage of sanitary sewage prior to transport and disposal off-site (pump and haul)? *Contact: Mi. Dept. of Environmental Quality, Waste Management Div., Groundwater Program Sect.: 517/373-8148.*
27. Y N Has the property or facility ever been subject to a remedial action, limited closure, or other environmental cleanup response under Part 201, Natural Resources and Environmental Protection Act (NREPA)? Is the property currently subject to a response action? Has a Baseline Environmental Assessment (BEA) been completed for the property? *Contact: Mi. Dept. of Environmental Quality, Environmental Response Division: 517/373-9893 and/or Mi. Dept. of Environmental Quality, Storage Tank Division: 517/373-8168.*