02-1  Labor Agreement with FOC Employee
02-2  Labor Agreement with Sheriff Department
02-3  Establishment of a Procurement Card Policy
02-4  Establishing Bank One as Agent for Procurement Card Policy
02-5  Authorizing Bond Anticipation Notes
02-6  Adopting Collective Bargaining Agreement Professional Nurses Assoc. Unit I
02-7  Adopting Collective Bargaining Agreement Professional Nurses Assoc. Unit II
02-8  Acceptance of Payment by Financial Transaction Devices
02-9  Amending SCC Empl. Retirement Plan Documents to comply with IRS Code Requirements for Qualified Plan Status
02-10 Regarding Juvenile Facility Reimbursement
02-11 Approving the 2002 County Equalization Report
02-12 Violations for Trains Obstructing Traffic
02-13 Use of 2000 Census for AAA I-B Funding
02-14 Nothing filed under 02-14
02-15 Boundary Adjustment for Village of Capac/Mussey Twp.
02-16 Senior Citizens Millage Renewal to place of August Ballot
02-17 Supporting the I-69/I-75 Intermodal Transportation Study Concept Plan
02-18 Supporting Senate Bill 1101
02-19 Relative to the Sale by the Sheriff of Unclaimed Property
02-20 Intergovernmental Transfer of Function & Responsibilities between Macomb and St. Clair Co. Board of Commissioners for Michigan Works! Administration
02-21 Amending Resolution 01-39 Soil Erosion & Sedimentation Control Res.
02-22 LinkMichigan Regional Telecommunications Planning Project Funds
02-23 Amending the Emergency Management Resolution
02-24 Approving Ratifying Confirming Supplemental Agreement for Sanitary Sewage Disposal Serv.
02-25 Commemoration of September 11, 2001
02-26 St. Clair County International Airport Precision Approach Path Indicator
02-27 Annual Reversion of Available Fund Balance from other Funds to the General Fund and Subsequent Distributions
02-28 Wastewater Treatment Plant Improvements Project
02-29 Adopting Comprehensive Development Strategy
02-30 Amendment to Environmental Health Code for SCC
02-31 Relative to Per Diems for Boards & Commissions
02-32 Waiving Interest Accrued on Taxes collected by Local Units
02-33 Local Tax Rates/Apportionment Report
02-34 Designating the Use of state Revenue Sharing as Appropriated by the Michigan Legislature and Utilized for Services to the Citizens of St. Clair County
02-35 Establishing Compensation for the SCC Board of Commissioners
02-36 Establishing Compensation to be Paid to Members of the SCC Road Commission
02-37 County Clerk’s Fee Schedule
02-38 Establishing Salaries & Wages of Specific Appointed County Officers & Non-Union Employees for Calendar Year 2003
02-39 Outlining the Structure of the SCC Health Dept Advisory Board
02-40 St. Clair Co. 2003 General Appropriations Resolution
02-41 Appropriation of Senior Citizens Millage Funds for Calendar Year 2003
02-42 MDOT Grant for Airport
02-43 Annual County At Large Drain Assessment
02-44 Salaries for Specific County Elected Officers for 2003
02-45 Establishing Compensation for the FIA Board
02-46 Revising Resolution 02-35 Establishing BOC Compensation
02-47 Adopting 2003 Special Revenue Fund Budgets & Amending 2002 General Fund & Special Revenue Funds Budgets
RESOLUTION 02-47

ADOPTING 2003 SPECIAL REVENUE FUNDS BUDGETS AND
AMENDING THE 2002 GENERAL AND SPECIAL REVENUE FUNDS BUDGETS

WHEREAS, under the provisions of the Uniform Budgeting and Accounting Act, P.A. 621 of 1978 as amended, for local units of government in Michigan, all budgets for Special Revenue Funds must be adopted by the Legislative Body; and

WHEREAS, the County Administrator/Controller hereby submits and recommends the adoption of the 2003 budgets of the County’s various Special Revenue Funds (attached as Exhibit “A”) in accordance with the Uniform Budgeting and Accounting Act, P.A. 621 of 1978 as amended; and

WHEREAS, also under P.A. 621 of 1978 as amended, amendments to governmental fund type budgets must be approved by the Legislative Body and in accordance with generally accepted accounting principles; as applicable to governmental units, the budgeted revenues and expenditures should be compared with the actual revenues and expenditures in the financial statements at year-end; and

WHEREAS, in the 2002 General and Special Revenue Funds budgets the revenues and expenditures totals should be amended as recommended by the Administrator/Controller (attached as Exhibit “B”).

NOW, THEREFORE BE IT RESOLVED, that the above recommended 2003 Special Revenue Funds Budgets be adopted and the 2002 Budgets of the General and Special Revenue Funds be amended as recommended, in compliance with State of Michigan Public Act 621 of 1978, as amended, which amends Public Act 2 of 1968, entitled “The Uniform Budgeting and Accounting Act”.

DATED: December 18, 2002

Reviewed and Approved as to form by:

[Signatures]

GARY A. FLETCHER
Corporation Counsel
522 Michigan St.
Port Huron, Michigan
### ST. CLAIR COUNTY
### SPECIAL REVENUE FUNDS
#### 2002 AMENDED BUDGETS

#### EXHIBIT "B"

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<tr>
<th>PARKS AND RECREATION</th>
<th>FRIEND OF COURT ACT 294</th>
<th>HEALTH DEPARTMENT</th>
<th>SUBSTANCE ABUSE</th>
<th>PLANNING</th>
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<td>License &amp; Permits</td>
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<td>442,319</td>
<td>6,965,347</td>
<td>313,434</td>
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#### EXPENDITURES

| Judicial              | 459,103                |                   |                 |          |                   |
| General Government    |                        |                   |                 |          |                   |
| Public Safety         |                        |                   |                 |          |                   |
| Public Works          |                        |                   |                 |          |                   |
| Health & Welfare      |                        |                   |                 |          |                   |
| Recreation & Culture  | 1,201,000              |                   |                 |          |                   |
| Capital Outlay        | 1,000,000              | 13,000            | 577,206         |          | 18,000            |
| **TOTAL EXPENDITURES**| 2,201,000              | 472,103           | 10,077,386      | 265,852  | 511,124           |

#### OTHER FINANCING SOURCES(USES)

| Operating Transfers in |                           |                   |                 |          |                   |
| County Appropriation   | 116,800                  |                   |                 |          |                   |
| Other                 | 2,412,038                |                   |                 |          |                   |
| **TOTAL**             | 116,800                  | (25,557)          | (192,304)       |          |                   |

| Operating Transfers Out |                           |                   |                 |          |                   |
| County Appropriation   | (25,557)                 |                   |                 |          |                   |
| Other                 | (2,705,718)              |                   |                 |          |                   |
| **TOTAL**             | (25,557)                 | (192,304)         | (47,582)        |          |                   |

| Excess of Budgeted Revenues and Other Sources over (under) Budgeted Expenditures and Other Uses | 508,700 | (55,381) | (3,304,433) |          | 50,000 | 3,850,600 |
| Fund Balance at Beginning of Year | 2,831,235 | 745,126 | 4,171,381 | 236,807 | 19,483 | 1,465,621 |
| Estimated Fund Balance at End of Year | 3,339,935 | 689,745 | 866,948 | 236,807 | 69,483 | 5,356,121 |

**REvised**

\[\text{12/18/02}\]
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<th>Category</th>
<th>2003 Budget</th>
<th>2002 Budget</th>
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<td>2,492,513</td>
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<td>2,853,210</td>
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<td><strong>Estimated Fund Balance at Start of Year</strong></td>
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**Revenues**

- **Taxes**
  - License & Permits
  - Intergovernmental - Federal
  - State
  - Other
- **Charges for Services**
- **Interest & Rents**
- **Other Revenues**

**Expenditures**

- **Judicial**
- **General Government**
- **Public Safety**
- **Public Works**
- **Health & Welfare**
- **Recreation & Culture**
- **Capital Outlay**
- **Operating Transfers In**
- **County Appropriation**
- **Operating Transfers Out**
- **Other**

**Other Financing Sources/Uses**

- **Estimated Fund Balance at End of Year**
- **Estimated Fund Balance at Start of Year**

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Page 2 of 3
### Exhibit A

#### St. Clair County

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Revenues</th>
<th>Expenditures</th>
<th>Financing Sources/Uses</th>
<th>Estimated Fund Balance at Start of Year</th>
<th>Estimated Fund Balance at End of Year</th>
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<td>Charges for Services</td>
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<td>Interest &amp; Rents</td>
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<td>Capital Outlay</td>
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<td>Operating Transfers in -</td>
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### ST. CLAIR COUNTY
### RECOMMENDED GENERAL FUND
### 2002 BUDGET ADJUSTMENTS

#### SUMMARY

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<th>Description</th>
<th>Amount</th>
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<td>2002 Amended Revenue Budget</td>
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## RECOMMENDED GENERAL FUND
### 2002 BUDGET ADJUSTMENTS

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<td>Other Legislative Activities</td>
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<td>Appropriations: Child Care</td>
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<td>Planning</td>
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### Judicial

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### General Government

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<td>Local Law Enforcement Block Grant</td>
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<td>Juvenile Corrections Institution</td>
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<td>Ambulance</td>
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<td>Veterans Counselor</td>
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<th>EXPENDITURES</th>
<th>FINANCING SOURCES/USES</th>
<th>Other Transfers</th>
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<th>Capital Outlay</th>
<th>Health &amp; Welfare</th>
<th>Public Works</th>
<th>Public Safety</th>
<th>General Government</th>
<th>Recreational &amp; Cultural</th>
<th>Total Revenues</th>
<th>Operating Transfers In</th>
<th>Operating Transfers Out</th>
<th>Exceed or Budgeted Revenues and Other Sources over (under) Budgeted Expenditures and Other Uses</th>
<th>Estimated Fund Balance at End of Year</th>
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<td>Recreational &amp; Cultural</td>
<td>Total Revenues</td>
<td>Operating Transfers In</td>
<td>Operating Transfers Out</td>
<td>Exceed or Budgeted Revenues and Other Sources over (under) Budgeted Expenditures and Other Uses</td>
<td>Estimated Fund Balance at End of Year</td>
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**ST. CLAIR COUNTY FUND**

**SPECIAL REVENUE FUNDS**

**2002 AMENDED BUDGETS**

**ST. CLAIR COUNTY CLERKS**

**FULL CASE BACKFILES-CLERK - 1998-200002-RS - 10/31/2013 6:01:00 PM**
**ST. CLAIR COUNTY**
**SPECIAL REVENUE FUNDS**
**2002 AMENDED BUDGETS**

### REVENUES

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### EXPENDITURES

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<td>364,000</td>
<td>1,313,073</td>
<td>2,652,639</td>
<td>1,533,750</td>
<td>3,591,789</td>
</tr>
</tbody>
</table>

### OTHER FINANCING SOURCES/USES

<p>| Operating Transfers in - | County Appropriation | 378,021 | 10,000 | - | - | 240,250 | 2,643,010 |
| Other | - | - | 378,021 | 10,000 | (187,888) | (53,703) | (903,836) | (2,178,913) |
| Operating Transfers Out | - | - | (187,888) | (53,703) | (663,588) | 454,097 |
| <strong>Excess of Budgeted Revenues and Other Sources over (under) Budgeted Expenditures and Other Uses</strong> | (729,155) | - | - | (318,402) | (903,836) | (2,173,139) |
| Fund Balance at Beginning of Year | 1,266,897 | 268,992 | 931,678 | 644,745 | 1,057,213 | 2,411,902 |
| Estimated Fund Balance at End of Year | 537,742 | 268,992 | 931,678 | 326,343 | 153,375 | 238,763 |</p>
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RESOLUTION 02-46

AMENDING RESOLUTION 02-35
ESTABLISHING COMPENSATION FOR THE
ST. CLAIR COUNTY BOARD OF COMMISSIONERS

WHEREAS, it is the statutory duty of the Board of Commissioners to set the compensation to be paid to the successor Board; and

WHEREAS, the Board of Commissioners has given due consideration to this matter.

NOW, THEREFORE BE IT RESOLVED: That the following schedule is hereby adopted reflecting the compensation to be paid to the Commissioners, effective for the year 2003 and 2004:

1.  EFFECTIVE JANUARY 1, 2003:
   A.  Chairperson  $18,480
       Vice-Chairperson  15,905
       Committee Chairperson  14,875
       Member  14,360
   B.  Each member of the Board will be allowed a mileage allowance equal to the distance from their residence to the County Administrative Building times 50 weekly meetings times the applicable rate. This amount will be distributed on the Commissioners paycheck in an equal manner and will comply with all applicable compensation laws. This salary structure replaces the previous salary plus per diem structure.
   C.  Each member of the Board will be entitled to the same benefits as provided to employees in the Wage & Grade plan.

2.  EFFECTIVE JANUARY 1, 2004:

   The compensation amounts outlined in A. and C. above shall be provided in a manner consistent with general across-the-board adjustments provided to employees in the Wage & Grade plan. Item B. above will remain the same.

All Resolutions and parts of Resolutions in conflict with this Resolution are to the extent of the conflict, hereby rescinded.

DATED: December 18, 2002

Reviewed and Approved as to Form by:

Gary A. Fletcher
County Corporation Counsel

Patricia Angle
Resolution 02-45

Establishing Compensation to be Paid to Members of the Family Independence Agency

Whereas, it is the statutory duty of the St. Clair County Board of Commissioners to determine the compensation to be paid to the Members of the Family Independence Agency appointed by the Board of Commissioners; and

Whereas, the St. Clair County Board of Commissioners has given due consideration to this matter.

Now, Therefore, be it Resolved:

1. That the following schedule may be, and the same is hereby adopted, reflecting compensation for Members of the Family Independence Agency for 2003 and 2004:

   Effective January 1, 2003

   A. Member, Family Independence Agency                      $3,453
   B. Chairperson, Family Independence Agency                  $5,045

2. Effective January 1, 2004
   A. The Compensation Rate shall be provided consistent and in conformity of general across the Board adjustments provided classifications subject to the Wage-Grade Plan.

3. Members of the Family Independence Agency shall only be eligible for specified benefits as authorized by official action of the County Board of Commissioners.

4. This salary structure replaces the previous salary plus per diem structure.

5. All resolutions and parts of resolutions in conflict with this Resolution, are to the extent of the conflict, hereby rescinded.

Dated: December 18, 2002

Reviewed and Approved as to Form by:

Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, MI 48060

[Signature]

[Signature]
RESOLUTION 02-44

ESTABLISHING SALARIES OF SPECIFIC COUNTY ELECTED OFFICERS FOR 2003

WHEREAS, the St. Clair County Board of Commissioners has responsibility to establish the salary levels of all County Elected Officers; and

WHEREAS, the St. Clair County Board of Commissioners has reviewed and evaluated the compensation of said Officers and recommends that said compensation is appropriate.

NOW, THEREFORE, BE IT RESOLVED:

1) That the salary levels of County Elected Officers, be, and the same hereby are established as specified as follows.

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<th>Annual Salary</th>
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<td>Drain Commissioner</td>
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<tr>
<td>Treasurer</td>
<td>$53,554</td>
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<tr>
<td>Clerk/Register</td>
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<tr>
<td>Prosecuting Attorney</td>
<td>$95,125</td>
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<tr>
<td>Sheriff</td>
<td>$72,246</td>
</tr>
</tbody>
</table>

2) That the salary assigned herein to each classification shall be for one (1) year (2003) effective January 1, 2003.

3) All resolutions and parts of resolutions in conflict with this resolution, are, to the extent of the conflict, hereby rescinded.

Dated: December 18, 2002

Reviewed and Approved as to Form by:

Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron MI 48060
RESOLUTION 02-43

RELATIVE TO ANNUAL COUNTY AT LARGE DRAIN ASSESSMENTS

WHEREAS, pursuant to provisions of the Michigan Drain Code, the Drain Commissioner has submitted to the County Board of Commissioners, a listing of County Drains and the associated County At Large Drain Assessments showing the money to be paid by and assessed against the County for drain purposes for the year 2002; and

WHEREAS, the payments of said amounts must be reviewed and approved by the County Board of Commissioners for the purpose of authorizing the payment or transfer of said amounts from the County's general fund to the drain funds; and

WHEREAS, the County has previously budgeted $100,000 dollars for "Drains-Public Benefit" for Fiscal Year 2002 and the total of the At Large Assessments herein submitted is less than that budgeted amount;

NOW, THEREFORE, BE IT RESOLVED:

1. That the County At Large Drain Assessment Roll for 2002 is marked as "Exhibit A", attached hereto and made a part hereof by reference.

2. That the Drain Commissioner's County At Large Drain Assessments, totaling $99,921.79 dollars, are hereby approved, and the amounts apportioned therein shall be paid and assessed against the County at Large, according to such apportionment of benefits provided and as agreed to by the County.

3. All resolutions and parts of resolutions in conflict with this Resolution are, to the extent of the conflict, rescinded.

DATED: December 18, 2002

Reviewed and Approved by:

Gary A. Fletcher
Corporation Counsel

[Signatures]
Exhibit A
COUNTY AT LARGE DRAIN ASSESSMENTS
2002

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<td>Smith Cottrellville</td>
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<tr>
<td>Spencer</td>
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<td>$626.06</td>
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TOTAL $99,921.79

12/19/2002
RESOLUTION 02-43

RELATIVE TO ANNUAL COUNTY AT LARGE DRAIN ASSESSMENTS

WHEREAS, pursuant to provisions of the Michigan Drain Code, the Drain Commissioner has submitted to the County Board of Commissioners, a listing of County Drains and the associated County At Large Drain Assessments showing the money to be paid by and assessed against the County for drain purposes for the year 2002; and

WHEREAS, the payments of said amounts must be reviewed and approved by the County Board of Commissioners for the purpose of authorizing the payment or transfer of said amounts from the County’s general fund to the drain funds; and

WHEREAS, the County has previously budgeted $100,000 dollars for “Drains-Public Benefit” for Fiscal Year 2002 and the total of the At Large Assessments herein submitted is less than that budgeted amount;

NOW, THEREFORE, BE IT RESOLVED:

1. That the County At Large Drain Assessment Roll for 2002 is marked as “Exhibit A”, attached hereto and made a part hereof by reference.
2. That the Drain Commissioner’s County At Large Drain Assessments, totaling $99,921.79 dollars, are hereby approved, and the amounts apportioned therein shall be paid and assessed against the County at Large, according to such apportionment of benefits provided and as agreed to by the County.
3. All resolutions and parts of resolutions in conflict with this Resolution are, to the extent of the conflict, rescinded.

DATED: December 18, 2002

Reviewed and Approved by:

Gary A. Fletcher
Corporation Counsel

[Signature]

[Signature]
### Exhibit A

**COUNTY AT LARGE DRAIN ASSESSMENTS**

2002

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U: resolution 02-43 attachments county drains  

12/11/2002
### Exhibit A

**COUNTY AT LARGE DRAIN ASSESSMENTS**

2002

<table>
<thead>
<tr>
<th>Location</th>
<th>Amount</th>
<th>Location</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheldon &amp; Branch</td>
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<td>$47.25</td>
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<td>Talmadge</td>
<td>$948.31</td>
<td>Youngs</td>
<td>$626.06</td>
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</tbody>
</table>

**TOTAL**           | **$99,921.79**

12/11/2002
RESOLUTION 02-42

ST. CLAIR COUNTY INTERNATIONAL AIRPORT
Terminal Apron Design, Reconstruction and Expansion

EXTRACT FROM THE MINUTES OF A BOARD OF COMMISSIONERS MEETING
OF THE ST. CLAIR COUNTY BOARD OF COMMISSIONERS AT PORT HURON,
MICHIGAN HELD ON DECEMBER 18, 2002.

The following Resolution was introduced, read in full, considered and adopted:

WHEREAS, ON DECEMBER 18, 2002 RESOLUTION 02-42 ADOPTING THE
EXECUTION OF THE SPONSOR CONTRACT BY THE ST. CLAIR COUNTY
BOARD OF COMMISSIONERS, OF PORT HURON, MICHIGAN, AND THE
DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF OBTAINING
FEDERAL AID FOR THE DEVELOPMENT OF THE ST. CLAIR COUNTY
INTERNATIONAL AIRPORT, UNDER CONTRACT NO. 2003-0075.

BE IT RESOLVED by the members of the St. Clair County Board of Commissioners:

Section I. That the St. Clair County Board of Commissioners shall enter into a Sponsor
Contract for development of the St. Clair County International Airport, and such Sponsor
Contract shall be as set for herein below:

Section II. That the Administrator/Controller of St. Clair County is hereby authorized and
directed to execute said Sponsor Contract in two (2) copies on behalf of the County of St.
Clair, Michigan, and the County Clerk is hereby authorized and directed to impress the
official seal and to attest said execution:

Section III. That the Sponsor Contract referred to herein below shall be as attached:

Dated: December 18, 2002

Reviewed and approved as to form by:

Gary A. Fletcher
County Corporation Counsel
522 Michigan Avenue
Port Huron, Michigan 48060
ATTORNEY CERTIFICATION

I, GARY A. FLETCHER, Acting as attorney for ST. CLAIR COUNTY, hereby certify, that there are no circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the airport, or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the contract and attachments referenced above, either by limiting its legal or financial ability or otherwise.

Dated this 13th day of December, 2002.

(Signature of Sponsor’s Attorney)
Gary A. Fletcher
RESOLUTION 02-41

APPROPRIATION OF SENIOR CITIZENS MILLAGE FUNDS
FOR CALENDAR YEAR 2003

WHEREAS: the Citizens of St. Clair County voted approval of a special millage levy for Senior Citizens services for a period of four (4) years; and

WHEREAS: the Commission On Aging, appointed by the County Board of Commission, reviewed and recommended approval of certain appropriations.

NOW, THEREFORE, BE IT RESOLVED:

1. That the base appropriation of the Senior Citizens Millage Fund for Calendar Year 2003 is as follows:

   Catholic Social Services of St. Clair County 61,779
   St. Clair County Council On Aging 1,972,318
   Safe Horizons 9,268
   Lakeshore Legal Aid 131,422
   St. Clair County Public Guardian 1,052
   St. Clair County Health Department 115,527
   Visiting Nurse Association 184,800
   Area Agency On Aging 1B 13,170
   Tax Appeals 12,000
   St. Clair County Commission On Aging 29,171
   Contingency Fund 322,703
   Total 2,853,210

See Exhibits “A” and “B” attached.

DATED: December 4, 2002

Reviewed and Approved by:

Gary A. Fletcher
County Corporation Counsel
RESOLUTION 02-40

ST. CLAIR COUNTY 2003 GENERAL APPROPRIATIONS RESOLUTION

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, as amended, requires that each local unit of government adopt a balance budget for certain funds; and

WHEREAS, County Departments, the Courts and others have submitted budget requests as required by the Act, including those with requests for a County Appropriation; and

WHEREAS, the County Budgetary Committee has considered these requests and has submitted a recommended budget to the Administrator/Controller who has in turn submitted a proposed balanced budget to the Board of Commissioners' as required by statute; and

WHEREAS, the Board of Commissioners' has received the proposed budget and have made recommendations for modification to the Administrator/Controller; and

WHEREAS, the Board of Commissioners' annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution: and

WHEREAS, the budget contains anticipated revenues and expenditures from various grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the 2003 St Clair County General Fund Budget, as attached and marked "Exhibit A" is hereby adopted on a basis consistent with the Public Act 621 of 1978, as amended,

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2002 tax year/2003 budget year for a total County levy of 7.1048 mills, including levies for general fund operations and special purpose millages:

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<th>Millage</th>
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<td>Library</td>
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<tr>
<td>Parks</td>
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</table>

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107 of 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's operating millage as defined by Public Act 2 of 1986 and that 50%
of the actual Convention Facility Tax revenue not used to reduce the County's operating
tax rate will be transferred to the Substance Abuse Fund with the remaining revenues to
be deposited in the General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under
Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the
County's operating millage and that 11/17 of the actual revenues will be appropriated for
public health prevention programs, 5/17 of the actual revenues will be appropriated for
jail facilities and that 1/17 of the actual revenues will be appropriated for general services
in accordance with the Act.

BE IT FURTHER RESOLVED, that the adopted budget is based on current
estimates of revenues and expenditures, and that the Board of Commissioners' may find
it necessary to adjust budgeted revenues and expenditures from time to time during the
year.

Dated: December 4, 2002

Reviewed and Approved As To Form By:

[Signatures]

Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, Michigan
Resolution 02-39

Outlining the Structure of the Saint Clair County Health Department Advisory Board

Whereas, the St. Clair County Board of Commissioners wishes to establish a process to involve citizens of the County in addressing health related issues; and

Whereas, the Board of Commissioners recognizes public health as a primary responsibility and a complex set of issues requiring a community-based, holistic strategy; and

Whereas, the County wants to ensure that input to the St. Clair County Health Department comes from citizens from various locations throughout our jurisdiction.

Therefore Be It Resolved, that the St. Clair County Board of Commissioner’s hereby reaffirms the creation of the six member St. Clair County Health Department Advisory Board consisting of one representative from the Board of Commissioners and one member from each of the five districts identified on the map attached.

Be It Further Resolved, that the Board of Commissioners directs the St. Clair County Health Department Advisory Board to draft by-laws to govern its operations and submit them to the County Administrator/Controller’s Office for filing.

All Resolutions and parts of Resolutions in conflict with this Resolution are to the extent of the conflict, hereby rescinded.

DATED: December 4, 2002

Reviewed and Approved as to Form by:

[Signature]

Gary A. Fletcher
County Corporation Counsel
RESOLUTION 02-38

ESTABLISHING SALARIES AND WAGES
OF
SPECIFIC APPOINTED COUNTY OFFICERS
AND
NON-UNION EMPLOYEES
FOR CALENDAR YEAR 2003

WHEREAS, the St. Clair County Board of Commissioners has responsibility to establish the salary levels of all Appointed County Officers and Non-Union County Employees; and

WHEREAS, the St. Clair County Board of Commissioners has reviewed and evaluated the compensation of said Officers and Employees and recommends that said compensation is appropriate.

NOW, THEREFORE, BE IT RESOLVED:

1) That the salary levels of Appointed County Officers and Non-Union County Employees, be, and the same hereby are established as specified in Exhibit “A”.

2) That the salary assigned herein to each classification shall be for one (1) year (2003) effective January 1, 2003.

3) All resolutions and parts of resolutions in conflict with this resolution, are, to the extent of the conflict, hereby rescinded.

DATED: December 4, 2002

Reviewed and Approved as to Form by:

Gary A. Fletcher
County Corporation Counsel

[Signatures]
RESOLUTION 02-37

FEE SCHEDULE
FOR CERTIFIED COPIES OF VITAL RECORDS
IN THE ST. CLAIR COUNTY CLERK’S OFFICE

WHEREAS, Michigan Compiled Law Section 333.2891(16)(2) states: “The governing body of a local governmental unit that has jurisdiction over a local register may adopt a system of fees for the local register that provides for fees less than or equal to the fees set forth in subsection (4)...and shall be reasonably related to the cost incurred in making the search.”

WHEREAS, the fees for certified copies of vital records has not increased since 1986,

WHEREAS, the fee schedule was prepared by the St. Clair County Clerk’s Office, and reviewed by the Administrator/Controller, and the St. Clair County Commissioners’ Human Service Committee

WHEREAS, all the above, after review and comparison with adjacent and other selected County Clerk’s Offices as stated in Exhibit “A”, have determined the attached fee schedule to be equitable and reasonable to provide services, and

WHEREAS, the St. Clair County Board of Commissioners has reviewed the recommendations of its Human Services Committee to adopt the attached fee schedule

NOW, THEREFORE, BE IT RESOLVED that the proposed fee schedule as stated in Attached Exhibit “B” and included herein, are adopted.

BE IT FURTHER RESOLVED that all prior fee schedules, insofar as the same conflict with the fee schedule of this Resolution, be and the same hereby rescinded, and

BE IT FURTHER RESOLVED that the fee schedule will take effect on January 1, 2003.

DATED: December 18, 2002

Reviewed and Approved as to Form by:

[Signatures]

Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, MI 48060
EXHIBIT A -

Current fee schedule for various counties:

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<td>Midland</td>
<td>$10.00/$5.00</td>
</tr>
<tr>
<td>Muskegon</td>
<td>$13.00/$4.00</td>
</tr>
<tr>
<td>Oscoda</td>
<td>$10.00/$5.00</td>
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<tr>
<td>Ottawa</td>
<td>$10.00/$3.00</td>
</tr>
<tr>
<td>Sanilac</td>
<td>$15.00/$4.00</td>
</tr>
<tr>
<td>Washtenaw</td>
<td>$13.00/$4.00</td>
</tr>
<tr>
<td>Wayne</td>
<td>$17.00/$3.50</td>
</tr>
</tbody>
</table>

Charges for Criminal Searches

- Huron: $5.00 – will do searches over the phone or through a fax
- Tuscola: $5.00 – will do searches over the phone or through a fax
- Sanilac: $5.00 – will do searches over the phone or through a fax
- Macomb: $5.00 – will do searches over the phone or through a fax
- Lapeer: No Charge but will not do a phone or a fax request
### Exhibit B - Proposed Fee Schedule

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost of first record</th>
<th>Cost of second record – same name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Copy Birth Record</td>
<td>$10.00</td>
<td>$4.00</td>
</tr>
<tr>
<td>Certified Copy Death Record</td>
<td>$10.00</td>
<td>$4.00</td>
</tr>
<tr>
<td>Certified Copy Marriage Record</td>
<td>$10.00</td>
<td>$4.00</td>
</tr>
<tr>
<td>Criminal Search for Record – 10 years</td>
<td>No Fee if no record</td>
<td></td>
</tr>
<tr>
<td>Information on Criminal Record</td>
<td>$5.00 per name</td>
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### Current Fee Schedule

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost of first record</th>
<th>Cost of second record – same name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Copy Birth Record</td>
<td>$7.00</td>
<td>$3.00</td>
</tr>
<tr>
<td>Certified Copy Death Record</td>
<td>$7.00</td>
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<tr>
<td>Certified Copy Marriage Record</td>
<td>$7.00</td>
<td>$3.00</td>
</tr>
<tr>
<td>Criminal Search for Record</td>
<td>No Fee if no record</td>
<td></td>
</tr>
<tr>
<td>Information on Criminal Record</td>
<td>No Fee</td>
<td></td>
</tr>
</tbody>
</table>
Resolution 02-36

Establishing Compensation to be Paid to Members of the St. Clair County Road Commission

Whereas, it is the statutory duty of the St. Clair County Board of Commissioners, at the October Session of each year to determine the compensation to be paid to the Members of the St. Clair County Road Commission, appointed by the Board of Commissioners; and

Whereas, the St. Clair County Board of Commissioners has given due consideration to this matter.

Now, Therefore, Be it Resolved:

1. That the following schedule may be, and the same is hereby adopted, reflecting the compensation for the officials named herein, for the year 2003 and 2004:

   Effective January 1, 2003
   A. Member, Road Commission $5,155
   B. Chairperson, Road Commission $6,777

2. Effective January 1, 2004 – The Compensation rate shall be provided consistent and in conformity of general across the board adjustments provided classifications subject to the Wage-Grade Plan.

3. The Members of the St. Clair County Road Commission shall be paid a “Per Diem Rate” of $30 per meeting and $40 per Road Commission Board Meeting Chaired, with a maximum of 34 total meetings including attendance at authorized conferences.

4. Members of the St. Clair County Road Commission shall only be eligible for specified benefits as authorized by official action of the St. Clair County Board of Commissioners.

5. All resolutions and parts of resolutions in conflict with this resolution are, to the extent of the conflict, hereby rescinded.

Dated: December 4, 2002

Reviewed and Approved as to Form by:

[Signature]
Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron MI 48060
RESOLUTION 02-35

ESTABLISHING COMPENSATION FOR THE
ST. CLAIR COUNTY BOARD OF COMMISSIONERS

WHEREAS, it is the statutory duty of the Board of Commissioners to set the compensation to be paid to the successor Board; and

WHEREAS, the Board of Commissioners has given due consideration to this matter.

NOW, THEREFORE BE IT RESOLVED: That the following schedule is hereby adopted reflecting the compensation to be paid to the Commissioners, effective for the year 2003 and 2004:

1. EFFECTIVE JANUARY 1, 2003:

   A. Chairperson $ 19,000
      Vice-Chairperson 16,500
      Member 15,000
      Committee Chairperson 15,500

   B. Each member of the Board will be allowed a mileage allowance equal to the distance from their residence to the County Administrative Building times 50 weekly meetings times the applicable rate. This amount will be distributed on the Commissioners paycheck in an equal manner and will comply with all applicable compensation laws. This salary structure replaces the previous salary plus per diems structure.

   C. Each member of the Board will be entitled to the same benefits as provided to employees in the Wage & Grade plan.

2. EFFECTIVE JANUARY 1, 2004:

   The compensation amounts outlined in A. and C. above shall be provided in a manner consistent with general across-the-board adjustments provided to employees in the Wage & Grade plan. Item B. above will remain the same.

All Resolutions and parts of Resolutions in conflict with this Resolution are to the extent of the conflict, hereby rescinded.

DATED: December 4, 2002

Reviewed and Approved as to Form by:

[Signature]
Gary A. Fletcher
County Corporation Counsel
Resolution 02-34

Designating the Use of State Revenue Sharing as Appropriated by the Michigan Legislature and Utilized for Services to the Citizens of St. Clair County

Whereas, the State Legislature appropriates a portion of income tax revenues collected to the various municipalities within the State on a formula basis, and

Whereas, the County of St. Clair is a municipal entity within the State of Michigan and, as such, receives its proportionate share of those income tax revenues, and

Whereas, the County Board of Commissioners relies on and utilizes State Revenue Sharing as a significant source of funds to provide services to the citizens of St. Clair County.

Now, therefore, be it resolved that the State Revenue Sharing received by the County of St. Clair in fiscal 2003 shall be utilized in the following programs to provide services to the citizens of St. Clair County and in the absence of State Revenue Sharing these services may be subject to significant reduction:

Ambulance – E.M.S. (per capita stipend to service providers) $ 164,234
Veterans (counseling services) 35,000
Sheriff Road Patrol (patrol officer hours) 1,421,263
Health Department (Beach monitoring, lake pollution control, etc) 525,000
Co-operative Extension (clerical support services) 60,000
Animal Control (patrol officer hours) 50,000
Sheriff Marine Patrol (patrol officer hours) 50,000
Road Commission (Township match money) 500,000
Sheriff Dive Team (body recovery services) 5,000
Parks and Recreation (County match) 116,800
Hazardous Materials Response Team 30,000
Library Services 378,021

Total $ 3,335,318

Dated: December 4, 2002

Reviewed and Approved as to form by:

[Signatures]
Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, Michigan 48060
RESOLUTION 02-33

APPORTIONING TAXES FOR 2002

WHEREAS, it is the statutory duty of the St. Clair County Board of Commissioners, at its annual session in October of each year, to determine the amount of money to be raised for County purposes, and to apportion such amount; and

WHEREAS, it is further their duty to apportion the amount of state tax and indebtedness of the County to the State among the several townships and other taxing bodies of the County in proportion to the valuation of the taxable property therein, real and personal, as determined by it, which determination and apportionment shall be entered at large on its record; and

WHEREAS, the Board of Commissioners, by law, is required to direct that the several amounts of money proposed to be raised, as provided by statute, shall be spread upon the assessment rolls of the townships and cities.

NOW, THEREFORE, BE IT RESOLVED:

1) That the St. Clair County Board of Commissioners does hereby adopt the St. Clair County Tax Report for the year 2002.
2) That the apportionment and millage of taxes are to be spread in accordance with the statute in such case made and provided, as evidenced by the St. Clair County Tax Report for the year 2002.
3) That the St. Clair County Tax Report is marked Exhibit “A”, attached hereto, and made a part hereof by reference.
4) All resolutions and parts of resolutions in conflict with this resolution are to the extent of the conflict, hereby rescinded.

DATED: November 13, 2002

Reviewed and Approved As To Form By:

[Signatures]

Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, Michigan 48060
EXHIBIT A
<table>
<thead>
<tr>
<th>Taxable Values</th>
<th>Allocated Separate</th>
<th>Operating</th>
<th>Bldg-Site-Debt</th>
<th>Purpose</th>
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<table>
<thead>
<tr>
<th>Taxable Values</th>
<th>Total Tax Rates</th>
<th>Dollars of Ad Valorem Taxes</th>
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<td>Cities</td>
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<tr>
<td>Algonac</td>
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<tr>
<td>Marine City</td>
<td>107,801,774</td>
<td>10.4527</td>
</tr>
<tr>
<td>Marysville</td>
<td>361,243,065</td>
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<td>Memphis</td>
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<td>Port Huron</td>
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<td>Richmond</td>
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<td>St. Clair</td>
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<tr>
<td>Ytle</td>
<td>32,402,634</td>
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</tbody>
</table>

| Villages | 33,180,418 | $555,535 |
| Capac | 28,179,430 | 19.7142 | $555,535 |
| Emmett | 5,000,988 | 7.0000 | $35,007 |

CERTIFICATION

I hereby certify that this report is a true statement of the taxable valuation of each assessing district and all of the ad-valorem milages apportioned by the County Board of Commissioners of the County of St Clair for the year of 2002.

County Equalization Director

NOTARIZATION

St. Clair County, Michigan

My commission expires, 7-21-06

NOTARY PUBLIC ST. CLAIR CO, MI

STATE OF MICHIGAN

13th day of November, 2002

My commission expires July 21, 2009
### Statement Showing Taxable Valuations and Mills Apportioned by the County Board of Commissioners of the County of St. Clair for the year 2002

<table>
<thead>
<tr>
<th>School District</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Algonac Schools</strong></td>
</tr>
<tr>
<td><strong>Capac Comm.</strong></td>
</tr>
<tr>
<td><strong>East China Schools</strong></td>
</tr>
<tr>
<td><strong>Marysville Schools</strong></td>
</tr>
<tr>
<td><strong>Memphis Comm.</strong></td>
</tr>
</tbody>
</table>

#### Algonac Schools

<table>
<thead>
<tr>
<th>Township or City</th>
<th>Taxable Value</th>
<th>Separate or Operating Bldg / Site Debt</th>
<th>Voted Extra</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Algonac</td>
<td>96,763,207</td>
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<td>3,2500</td>
<td>Summer Levy</td>
</tr>
<tr>
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#### Capac Comm.

<table>
<thead>
<tr>
<th>Township or City</th>
<th>Taxable Value</th>
<th>Separate or Operating Bldg / Site Debt</th>
<th>Voted Extra</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
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#### East China Schools

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<th>Township or City</th>
<th>Taxable Value</th>
<th>Separate or Operating Bldg / Site Debt</th>
<th>Voted Extra</th>
<th>Remarks</th>
</tr>
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#### Marysville Schools

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<tr>
<th>Township or City</th>
<th>Taxable Value</th>
<th>Separate or Operating Bldg / Site Debt</th>
<th>Voted Extra</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marysville City</td>
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#### Memphis Comm.

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<th>Separate or Operating Bldg / Site Debt</th>
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<th>Remarks</th>
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### Statement Showing Taxable Valuations and Mills Apportioned by the County Board of Commissioners of the County of St. Clair for the year 2002

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### Yale Public

| XXX            | XXX           | Yale City                  | 32,402,834 | 18.0000 | 7.0000 |
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| XXX            | XXX           | Broadway Twp.              | 44,778,299 | 18.0000 | 7.0000 |
| XXX            | XXX           | Clyde Twp.                 | 7,900,779  | 18.0000 | 7.0000 |
| XXX            | XXX           | Emmer Twp.                 | 16,103,967 | 18.0000 | 7.0000 |
| XXX            | XXX           | Eton Twp.                  | 2,289,837  | 18.0000 | 7.0000 |
| XXX            | XXX           | Emmet Twp.                 | 24,436,175 | 18.0000 | 7.0000 |
| XXX            | XXX           | Grant Twp.                 | 4,548,325  | 18.0000 | 7.0000 |
| XXX            | XXX           | Greenfield Township        | 9,220,035  | 18.0000 | 7.0000 |
| XXX            | XXX           | Greenwood Twp.             | 1,149,744  | 15.0000 | 7.0000 |
| XXX            | XXX           | Greenwood Township         | 110,835,458 | 18.0000 | 7.0000 |
| XXX            | XXX           | Kenockee Twp.              | 85,825,693 | 18.0000 | 7.0000 |
| XXX            | XXX           | Kenockee Township          | 56,285,240 | 18.0000 | 7.0000 |
| XXX            | XXX           | Lynn Twp.                  | 9,128,084  | 18.0000 | 7.0000 |
| XXX            | XXX           | Lynn Township              | 12,077,838 | 18.0000 | 7.0000 |
| XXX            | XXX           | Lynn Township              | 1,222,587  | 18.0000 | 7.0000 |
| XXX            | XXX           | Lynn Township              | 517,875    | 18.0000 | 7.0000 |
| XXX            | XXX           | Lynn Township              | 452,401    | 18.0000 | 7.0000 |
| XXX            | XXX           | Lynn Township              | 8,733,190  | 18.0000 | 7.0000 |
| XXX            | XXX           | Lynn Township              | 1,206,485  | 18.0000 | 7.0000 |
## Statement Showing Taxable Valuations and MILs Apportioned by the County Board of Commissioners of the County of St. Clair for the year 2002

<table>
<thead>
<tr>
<th>School District Name</th>
<th>Township or City where district is located</th>
<th>Taxable Value</th>
<th>Separate or Allocated Operating</th>
<th>Voted Extra Bond / Site Debt</th>
<th>Remarks</th>
</tr>
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<td>18,000.00</td>
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<td>1,889.11</td>
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Notes:
- Operating, State, Local, K-12 Schools, College, Intermediate Schools, Utility, and Other values are in dollars.
- Rates are expressed as dollars per $1,000 of taxable valuation.
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Notes: This table is based on the 2002 Michigan General Property Tax Law (MCL 211.34). Changes are expressed as dollars per $1,000 of taxable value. The changes may involve rollbacks or increases, depending on the jurisdiction. Numbers in parenthesis indicate a decrease.
RESOLUTION 02-32

WAIVING INTEREST ACCRUED ON TAXES COLLECTED BY LOCAL UNITS

WHEREAS, the General Property Tax Act of Michigan, being No. 206 of P.A. of 1893, as amended, provides that townships and city treasurers charged with the responsibility of collecting taxes, shall account for and deliver to the County Treasurers, and the School District Treasurers, taxes collected within 10 business days after the first and fifteenth day of each month; and

WHEREAS, Public Act No. 169 of 1988, addressed the subject of interest earned on tax collections, providing that an agreement can be made between a collecting unit and a taxing unit regarding interest earned; and

WHEREAS, to divide and distribute accrued interest owed to the County of St. Clair by the local tax collecting units would impose a severe administrative burden on the local collecting units; and

WHEREAS, in the opinion of this Board of Commissioners, the accounting costs incidental to the distribution of interest would likely surpass the amount of interest; and

WHEREAS, this Board is not required to, but may, in its discretion, waive receipt of interest amounts attributed to collecting taxes for the year 2002.

NOW, THEREFORE, BE IT RESOLVED, that the payment of any interest which may be due and owing to the County from the 2002 Tax collections, is hereby waived.

DATED: November 13, 2002

Reviewed and Approved As To Form By:

[Signatures]

Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, MI 48060
RESOLUTION 02-31

RELATIVE TO “PER DIEMS”
FOR BOARDS AND COMMISSIONS

WHEREAS, it is the duty of the St. Clair County Board of Commissioners annually, to determine the “Per Diems” to be paid to members of Boards and Commissions in cases where no provision is made by Board action or statute; and

WHEREAS, it is the opinion of the St. Clair County Board of Commissioners, that in such cases the “Per Diem” to be paid to members of various appointed Boards and Commissioners should be $30.00 per day, in addition to such mileage allowance for travel, as the Board from time to time may determine.

NOW THEREFORE, BE IT RESOLVED:

1) That for the year 2003, the “Per Diem” to be paid to members of Boards and Commissions appointed by the St. Clair County Board of Commissioners, shall be $30.00 per day, plus such mileage allowance for travel as the Board of Commissioners from time to time may determine.

2) That such payments shall be limited to those Boards and Commissions for which the payment of “Per Diem” is specifically allowed by statute and not otherwise prohibited.

3) All resolutions and parts of resolutions in conflict with this Resolution are, to the extent of the conflict hereby rescinded.

DATED: November 13, 2002

Reviewed and Approved As To Form By:

Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, MI 48060

[Signatures]
RESOLUTION 02-30

AMENDMENT TO THE ENVIRONMENTAL HEALTH CODE FOR ST. CLAIR COUNTY

WHEREAS, St. Clair County adopted the Environmental Health Code for St. Clair County on May 23, 1984 ("Health Code");

WHEREAS, Public Act 18 of 1994 provided Counties with the authority to designate certain county ordinance violations as municipal civil infractions instead of misdemeanor violations;

WHEREAS, it is determined the Health Code can be more effectively enforced by designating violations of the Health Code as municipal civil infractions.

NOW THEREFORE, BE IT RESOLVED that the following amendments to the Health Code are hereby adopted and that all resolutions and parts of resolutions insofar as the same conflict with the provisions of this resolution be, and the same hereby are rescinded. The Health Code as adopted shall remain in effect and unchanged except as stated herein.

ENVIRONMENTAL HEALTH CODE
ST. CLAIR COUNTY, MICHIGAN

ARTICLE XVIII

18-2 Municipal Civil Infraction Appearance Tickets

(1) The following public servants of the St. Clair County Health Department are hereby specifically authorized to issue and serve municipal civil infraction citations with respect to violations of the rules and regulations of the St. Clair County Board of Health and approved by the St. Clair County Board of Commissioners and the statutes of the State of Michigan concerning health matters which are in the jurisdiction of the St. Clair County Health Department, to-wit:

Director of the St. Clair County Health Department
Director of the Environmental Health Division
Sanitarian (with approval of either of the above or his or her designee)

(2) No municipal civil infraction citations shall be issued for a violation of this code without first having served the person in violation of this code with a written notice of violation which shall describe the violation and shall order correction or abatement allowing the person cited a reasonable time period to comply with the applicable requirement prior to the issuance of a municipal civil infraction citation. A notice of violation shall also state that failure to correct or abate the violation in the prescribed manner shall result in the issuance of a municipal civil infraction citation to appear in court.
(3) The restriction and procedure in subsection (2) above shall not apply to any situation or circumstance whereby immediate correction or abatement of a violation or compliance with a law or regulation is necessary or warranted. Examples of such a situation or circumstance may include but is not limited to: Operation of a food service establishment or temporary food service establishment without a valid license, interference with or obstruction of the Health Officer or his designee during the performance of his duties, or the failure of a person to immediately initiate corrective action to abate or remove a condition, object, or situation determined to create an imminent hazard.

(4) The authority for the issuance of a municipal civil infraction citation as provided herein shall be in addition to any other sanction, remedy at law, or other civil remedy, provided by this code or by state law, and is a separate remedy for violation of this code distinct and apart from the civil citations referenced in Section 18-5 of this Article. The fine schedule related to the issuance of a municipal civil infraction shall be the same in amount as the monetary penalties provided for in Section 18-8 of this Article.

18-4 Penalty

Any person who shall fail to comply with any provision herein shall be deemed guilty of a municipal civil infraction, subject to fine, costs, and order for correction or abatement by the District Court. Each day a violation of these regulations exists shall constitute a separate and distinct violation and may be cited as such.

Adopted by the St. Clair County Board of Commissioners on November 13, 2002.

WITNESSED BY:

[Signature]
MARILYN DUNN
St. Clair county Clerk

Reviewed and Approved by:

[Signature]
Gary A. Fletcher
County Corporation Counsel
522 Michigan Street
Port Huron, Michigan 48060

ST. CLAIR COUNTY
BOARD OF COMMISSIONERS:

[Signature]
Patricia Anger

[Signature]
J. R. Mast

[Signature]
E. W. Helling
RESOLUTION 02-29

ADOPTING THE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

WHEREAS, pursuant to the Public Works and Economic Development Act of 1965, as amended, the County of St. Clair has been determined to be a distressed area, and as such is a potential recipient for federal aid; and

WHEREAS, in order to qualify for said aid, the County must prepare and submit a Comprehensive Economic Development Strategy; and

WHEREAS, the Comprehensive Economic Development Strategy must be filed with the United States Economic Development Administration (EDA) prior to the County, or any community within the county, receiving EDA funding assistance; and

WHEREAS, St. Clair County has experienced continued and severe unemployment; and

WHEREAS, the St. Clair County Metropolitan Planning Commission, an eleven member citizen board, acting as the county’s Comprehensive Economic Development Strategy Committee, adopted the Comprehensive Economic Development Strategy on October 16, 2002; and

WHEREAS, a public hearing has been held, with notice given, providing an opportunity for interested parties and the general public to review and comment concerning the county’s economic development needs and economic development strategy; and

WHEREAS, the Comprehensive Economic Development Strategy supports projects eligible for funding by the Economic Development Administration including improvements to the County’s Air Industrial Park and other similar projects.

NOW, THEREFORE, BE IT RESOLVED that the St. Clair County Board of Commissioners hereby adopts the Comprehensive Economic Development Strategy (which incorporates by reference the St. Clair County Master Plan containing further description and analysis of the county’s economy).

DATED: November 13, 2002

Reviewed and Approved by:

[Signatures]

Fletcher, Galica, Clark, Tomlinson & Fealko, PC
County Corporation Counsel
522 Michigan St.
Port Huron, MI 48060
RESOLUTION 02-28

BOARD OF COMMISSIONERS
COUNTY OF ST. CLAIR

RESOLUTION APPROVING
WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT

Minutes of a regular meeting of the Board of Commissioners of the County of St. Clair, Michigan, held in the County Administration Building on the 23rd day of October, 2002, at 6:00 o'clock p.m., Eastern Daylight Time.

PRESENT: Commissioners Anger, Dodge, Ellery, Masters, Schultz, Quain and Gittings.

ABSENT: Commissioners None

The following preamble and resolution were offered by Commissioner Dodge and supported by Commissioner Masters.

WHEREAS, the City of Algonac, the Township of Clay and the Township of Ira (each a “Local Unit” and together, the “Local Units”) have presented to the St. Clair County Board of Public Works (the “DPW”) a request that the County of St. Clair (the “County”) through the DPW issue bonds in one or more series in the aggregate total amount not to exceed $3,000,000, payable from contractual payments to be made by the Local Units to the County through the DPW and secured secondarily by a pledge of the County’s limited tax full faith and credit, said bonds to finance costs of acquiring, constructing, financing and operating necessary improvements to the wastewater treatment plant serving the Local Units (the “Project”); and

WHEREAS, the DPW has reviewed said request and the financial and engineering aspects of the Project and has determined the same to be feasible if undertaken by the County and the Project is within the scope of the authority of the County and the DPW but is not financially desirable to be undertaken by the Local Units alone, and to be necessary for the public health, safety and welfare specifically of the Local Unit and its inhabitants and generally of the County; and
WHEREAS, the DPW has recommended to this Board that the Project be given tentative
approval and that the Board of Public Works be authorized to undertake initial steps toward the
financing and construction of the Project, subject, however, to certain conditions;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board does hereby give its initial and tentative approval to the aforesaid Project and
does authorize the DPW to undertake the financing and construction of the Project, subject, however, to
final approval of this Board upon submission to this Board of the documents evidencing agreement
among the Local Units and the DPW acting for and on behalf of the County for the acquisition,
construction, financing and operation of the Project. Each Local Unit will pledge its limited tax full
faith and credit to the payment of its contractual obligations to the County, requiring the Local Unit to
levy taxes annually to the extent necessary to provide funds to meet all or part of such contractual
obligations when due.

2. The DPW shall contract for the necessary engineering services to determine
specifications and draw plans for the Project and shall enter into negotiations with the Local Units and
other parties involved for the execution of contracts covering the acquisition, construction, financing and
operation of the Project.

3. The DPW shall employ the following consultants in connection with the completion of
the Project:

As Bond Counsel: Miller, Canfield, Paddock and Stone, P.L.C.
Detroit, Michigan

Ann Arbor, Michigan

As Engineers: Tetra Tech, Inc.
Ann Arbor, Michigan

4. This Board hereby estimates the total cost of constructing the Project to be not more than
$3,000,000 including all engineering fees, financing costs and contingencies, such estimate is subject,
however, to revision upon submission of final cost estimates or receipt of bids for the Project.

5. All agreements between the DPW and the Local Units shall be subject to final approval and ratification by this Board.

6. The DPW is hereby authorized through its the Director, Chairman and Secretary, to execute and file the necessary orders, applications and supporting documents with the Michigan Department of Treasury to obtain an order of prior approval for the bonds if required.

7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Commissioners Anger, Dodge, Ellery, Masters, Schultz, and Gittings.

ABSENT: Commissioners

NAYS: Commissioners Quain

RESOLUTION DECLARED ADOPTED.

Marilyn Quinn
County Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of St. Clair, Michigan, at a regular meeting held on October 24, 2002, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Marilyn Quinn
County Clerk
RESOLUTION 02-27

Annual Reversion of Available Fund Balance from other Funds to the General fund and Subsequent Distributions

WHEREAS: as noted in the annual financial audit of the County for 2001, in various Funds there has built up available Fund Balances due to over appropriation in the last year(s); and

WHEREAS: the St. Clair County Board of Commissioners has determined by policy (#200-222, dated February 27, 2002) that excess Fund Balances shall revert back to the General fund to be available for distribution.

NOW, THEREFORE, BE IT RESOLVED:

1) That the Administrator/Controller is directed to transfer from the following Funds to the General Fund in the following amounts:

   Health Department Fund             $2,705,718
   Family Independence Agency Fund    $ 903,838
   Child Care Fund                    $2,178,913

2) That the Administrator/Controller is also directed to transfer from the General Fund Undesignated Fund Balance to the following Designation or Fund in the following amounts:

   General Fund – Fund Balance designated for future budget stabilization $2,133,540
   Public Improvement Fund – Fund Balance designated for future projects  $2,000,000
   Public Improvement Fund – Fund Balance designated for technology      $2,000,000
   Jail Construction Debt Fund – for 2003 and 2004 Debt Payments          $4,000,000

DATED: September 25, 2002

Reviewed and Approved as to form by:

[Signature]
GARY A. FLETCHER
Corporate Counsel
522 Michigan Street
Port Huron, Michigan
RESOLUTION 02-26

ST. CLAIR COUNTY INTERNATIONAL AIRPORT
Replace Precision Approach Path Indicator (PAPI) for Runway 10/28

EXTRACT FROM THE MINUTES OF A BOARD OF COMMISSIONERS MEETING
OF THE ST. CLAIR COUNTY BOARD OF COMMISSIONERS AT PORT HURON,
MICHIGAN HELD ON SEPTEMBER 11, 2002.

The following Resolution was introduced, read in full, considered and adopted:

WHEREAS, ON SEPTEMBER 11, 2002 RESOLUTION 02-26 ADOPTING THE
EXECUTION OF THE SPONSOR CONTRACT BY THE ST. CLAIR COUNTY
BOARD OF COMMISSIONERS, OF PORT HURON, MICHIGAN, AND THE
DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF OBTAINING
FEDERAL AID FOR THE DEVELOPMENT OF THE ST. CLAIR COUNTY
INTERNATIONAL AIRPORT, UNDER CONTRACT NO. 2002-0646.

BE IT RESOLVED by the members of the St. Clair County Board of Commissioners:

Section I. That the St. Clair County Board of Commissioners shall enter into a Sponsor
Contract for development of the St. Clair County International Airport, and such Sponsor
Contract shall be as set for herein below:

Section II. That the Administrator/Controller of St. Clair County is hereby authorized and
directed to execute said Sponsor Contract in two (2) copies on behalf of the County of St.
Clair, Michigan, and the County Clerk is hereby authorized and directed to impress the
official seal and to attest said execution:

Section III. That the Sponsor Contract referred to herein below shall be as attached:

Reviewed and approved as to form by:

Gary K. Fletcher
County Corporation Counsel
522 Michigan Avenue
Port Huron, Michigan 48060
St. Clair County Board of Commissioners’ Meeting  
September 11, 2002

Moved by Commissioner Ellery, supported by Commissioner Quinn, to approve the Amended 2002 Grant Application to the Michigan Natural Resources Trust Fund in the amount of $250,000 of which $90,000 is a local match from the Parks and Recreation millage and $160,000 is the proposed grant request for the purchase of 2.5 miles of CSX Right of Way as an extension of the Wadhams to Avoca non-motorized recreational trail as recommended by the Human Services Committee on September 4, 2002.

Motion carried: 5yes, 2 absent

Dated: September 11, 2002

Marilyn Dunn, County Clerk

Juanita A. Gittings
Board of Commissioners, Chair
RESOLUTION 02-25
In Commemoration of September 11, 2001

WHEREAS, on September 11, 2001, America was suddenly and brutally attacked by foreign terrorists; and

WHEREAS, these terrorists hijacked and destroyed four civilian aircraft, crashing two of them into the towers of the World Trade Center in New York City, a third into the Pentagon outside Washington, D.C., and the fourth into a field in Somerset County, Pennsylvania; and

WHEREAS, thousands of innocent Americans were killed and injured as a result of these attacks, including the passengers and crew of the four aircraft, workers in the World Trade Center and in the Pentagon, rescue workers, and bystanders; and

WHEREAS, these cowardly acts were by far the deadliest terrorist attacks ever launched against the United States, and, by targeting symbols of American strength and success, clearly were intended to intimidate our nation and weaken its resolve; and

WHEREAS, these horrific events have affected all Americans. It is important that we carry on with the regular activities of our lives. Terrorism cannot be allowed to break the spirit of the American people, and the best way to show these cowards that they have truly failed is for the people of the United States and their counties to stand tall and proud,

NOW THEREFORE, be it resolved that the governing board of St. Clair County condemns the cowardly and deadly actions of these terrorists; and

BE IT FURTHER RESOLVED, that the governing board of St. Clair County supports the President of the United States, as he works with his national security team to defend against additional attacks, and find the perpetrators to bring them to justice; and

BE IT STILL FURTHER RESOLVED, that the governing board of St. Clair County recommends to its citizens to support relief efforts by giving blood at the nearest available blood donation center.

Dated: August 28, 2002

Juanita A. Gittings, Chairperson
Edward Schultz, Commissioner
Patrick Quain, Commissioner

Steven Ellery, Vice-Chairperson
Patricia Anger, Commissioner
Donald Dodge, Commissioner

Lee Masters, Commissioner
RESOLUTION NO. 02-24

BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ST. CLAIR

APPROVING, RATIFYING AND CONFIRMING
SUPPLEMENTAL AGREEMENT FOR SANITARY
SEWAGE DISPOSAL SERVICE

WHEREAS, on June 16, 1972, the St. Clair County Board of Commissioners authorized the St. Clair County Board of Public Works to enter into a Sanitary Sewage Disposal Agreement with the City of Port Huron to serve the Charter Township of Fort Gratiot; and

WHEREAS, through the means of a petition filed by the Charter Township of Fort Gratiot to the St. Clair County Drain Commissioner nine homes along Krafft Road in the County Drain No. 209 Drainage District need to be connected to the sanitary sewer system; and

WHEREAS, on June 11, 2002, the City of Port Huron approved the Supplemental Agreement for Sanitary Sewage Disposal Service expanding the system to include nine homes along Krafft Road; and

WHEREAS, on August 1, 2002, the St. Clair County Board of Public Works recommended approval of the Supplemental Agreement for Sanitary Sewage Disposal Service expanding the system to include nine homes along Krafft Road; and

WHEREAS, said Supplemental Agreement to the Sanitary Sewage Disposal Service Agreement becomes effective only upon ratification by the Board of County Commissioners of St. Clair County,

NOW, THEREFORE, BE IT RESOLVED, That:

1. The Supplemental Agreement to the Sanitary Sewage Disposal Service Agreement between the County of St. Clair and the City of Port Huron to serve nine homes along Krafft Road, Fort Gratiot Charter Township, is hereby ratified, approved and confirmed; and

2. The Chairman and Secretary of the St. Clair County Board of Public Works is hereby authorized to execute said Supplemental Agreement; and

3. This resolution shall be attached to the Supplemental Agreement.

DATED: August 21, 2002

Approved as to form:

[Signature]

County Corporate Counsel

Gary A. Fletcher

[Signature]

[Signature]

[Signature]
SUPPLEMENTAL AGREEMENT
SANITARY SEWAGE DISPOSAL SERVICE

THIS AGREEMENT is entered into this _____ day of ______________, 2002, as a supplement to an agreement made June 16, 1972 ("Sanitary Sewage Disposal Service Agreement") between the City of Port Huron, a Michigan Municipal Corporation ("City"), and the County of St. Clair, a Municipal Corporation organized under the laws of the State of Michigan, by and through its Board of Public Works ("County"): 

WHEREAS, the Sanitary Sewage Disposal Service Agreement provides in part that: “the County, pursuant to agreement and understanding with Fort Gratiot Township is presently taking steps to administer, finance and construct a system of sanitary sewers, lift stations and appurtenances, and all expansions thereof, required to serve the needs of Fort Gratiot Township....”.

WHEREAS, the parties to this Agreement want to connect certain parcels on Krafft Road in the Charter Township of Fort Gratiot to the City’s Sanitary Sewer interceptor, with such parcels being commonly referred to as 1110 Krafft Road, 1200 Krafft Road, 1204 Krafft Road, 1208 Krafft Road, 1212 Krafft Road, 1226 Krafft Road, 1282 Krafft Road, 1284 Krafft Road and 1320 Krafft Road) and more specifically described and depicted on Attachment B ("Krafft Road Parcels").

WHEREAS, the work necessary to connect the Krafft Road Parcels to the City’s Sanitary Sewage Interceptor is being performed and financed under the direction and control of the St. Clair County Drain Commissioner and the County Drain No. 209 Drain Drainage District pursuant to a petition dated December 20, 2000 by the Charter Township of Fort Gratiot ("Petition") pursuant to applicable provisions of the Michigan
Drain Code of 1956, as amended.

WHEREAS, the County Drain No. 209 Drainage District by the St. Clair County Drain Commissioner shall construct and maintain ownership of the drain and sewer improvements constructed pursuant to the Petition until the costs of such improvements and any bonds or other financing instruments issued by the County Drain No. 209 Drainage District are paid in full.

WHEREAS, upon repayment of the bond or other financing instruments, the ownership, maintenance and control of the sewer improvements contemplated by this agreement outside the City shall revert to the County or the Charter Township of Fort Gratiot pursuant to the terms of the original agreement and understandings between the County and the Township in place at the time of execution of the original Sanitary Sewage Disposal Service Agreement.

WHEREAS, the Sanitary Sewage Disposal Service Agreement between the City and County provided in relevant part in Paragraph 3:

“All sanitary sewage entering the City's sewage system (hereinafter also referred to as "interceptors") shall be measured at the point of delivery in the vicinity of Krafft Road and Tenth Avenue by the use of flow measuring devices.”

and Paragraph 7:

“It is understood and agreed that the County shall not physically connect to the City's interceptors or the SD VI sewage lines any sources of sanitary sewage originating outside of the area of SD VI; and will under no circumstances permit any such connection and/or introduction of additional sanitary sewage into either the County's system within SD VI or the City's system without prior written approval and consent of the City.”

WHEREAS, the City and County are in agreement that the County, through the
sewer improvements constructed pursuant to the Petition, may physically connect to the City's sanitary sewage interceptor located at Gratiot Avenue and Krafft Road, more specifically described and depicted on Attachment A.

NOW THEREFORE, IT IS AGREED:

1. The County shall connect to the City's sanitary sewage interceptor located at Gratiot Avenue and Krafft Road, more specifically described in Attachment A, in order to provide a sanitary sewage service to the Krafft Road Parcels.

2. The sanitary sewage entering into the City's sewer system at Gratiot Avenue and Krafft Road shall not be measured by use of flow measuring devices, but such flow will be approximated annually by the metered water sale of potable water to the residences included in this Supplemental Agreement using four consecutive quarterly readings and adding it to the measured flow from the Tenth Avenue and Krafft Road connection to the City sewer system. The terms of this Supplemental Agreement shall become effective 90 days after completion of the public portion of the sewer lines for the residences included in this Supplemental Agreement.

3. All users of the sanitary sewage system located within the area described and depicted on Attachment B shall be sanitary sewer customers of the Charter Township of Fort Gratiot. The operation and maintenance of any portion of the sewer system or lines contemplated by this Supplemental Agreement outside the City shall be the sole responsibility of the County or the Charter Township of Fort Gratiot, subject to the ownership interest of the County Drain No. 209 Drainage District in care of the St. Clair County Drain Commissioner while the drain improvements are being constructed and until all bonds or other financing instruments issued by the Drain District are paid in full.
at which time the ownership shall revert to the County or the Charter Township of Fort Gratiot pursuant to the terms of the original agreement and understandings between the County and the Township in place at the time of execution of the original Sanitary Sewage Disposal Service Agreement.

4. All of the terms and conditions of the Agreement between the City and the County dated June 16, 1972 remain in full force and effect and are not amended, modified or changed by this Agreement. This Agreement is intended to be a supplemental agreement only.

IN WITNESS WHEREOF the parties hereto have made and executed this Agreement the day and year above written.
BY THE CITY OF PORT HURON
(As provided in Chapter X,
Section 87, of the 1969
City Charter)

APPROVED AS TO SUBSTANCE:

Thomas J. Hutka, City Manager

B. Mark Neal, Mayor

APPROVED AS TO FORM:

John L. Livesay, City Attorney

Pauline M. Repp, City Clerk

APPROVED AS TO SUFFICIENCY OF FUNDS:

John Ogden, Director of Finance

COUNTY OF ST. CLAIR
BOARD OF PUBLIC WORKS

By: Kenneth S. Foerster
Its: Chairman

COUNTY OF ST. CLAIR
BOARD OF PUBLIC WORKS

By: Leonard E. Hool
Its: Secretary

COUNTY OF ST. CLAIR

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ATTACHMENT B

The commencement, route and terminus of the drain project to connect the Krafft Road Parcels to the City’s Sanitary Sewer Interceptor shall be in accordance with the engineer’s survey, plans, and specifications filed in the St. Clair County Drain Commissioner’s Office, and as summarized below:

Pursuant to section 423 of the Michigan Drain Code, Act 40, P.A. 1956, as amended, an 8 inch sanitary sewer and manholes shall be constructed as devices to eliminate sewage from the No. 209 Drain. Said sanitary sewer shall be constructed in the easement for public utilities on the north side of Krafft Road from Lot 174 of Supervisor’s Gratiot Avenue Plat easterly to Beth Street, a private street, at the southwest corner of Lot 168; thence southerly across Krafft Road to Veterans Memorial Cemetery in the City of Port Huron, then easterly to discharge in a manhole in the Port Huron sanitary sewer line on the west side of Gratiot Avenue, within a new permanent easement described as follows:

The east 254.81 feet of the North 20.00 feet of a parcel of land bounded on the North by Krafft Road, East by Gratiot Avenue, South by Canal Right of Way, West by Mt. Hope Cemetery, Section 26 and 27, T7N-R17E, as recorded in Liber 100 of deeds, page 455; Liber 101 of Deeds, page 432; and Liber 378 of Deeds, page 355, St. Clair County Register of Deeds Office.
RESOLUTION 02-23

Amending Emergency Management Resolutions 00-27 and 91-47

RESOLUTION TO PROVIDE FOR THE MITIGATION, PREPAREDNESS, RESPONSE AND RECOVERY FROM NATURAL AND HUMAN-MADE DISASTERS WITHIN ST. CLAIR COUNTY; TO ESTABLISH AN OFFICER FOR THIS PURPOSE; TO PROVIDE FOR THE COORDINATION AND UTILIZATION OF RESOURCES IN THE COUNTY IN AN EMERGENCY OR DISASTER SITUATION; AND TO PROVIDE A MEANS THROUGH WHICH THE ST. CLAIR COUNTY BOARD OF COMMISSIONERS MAY EXERCISE THE AUTHORITY AND DISCHARGE THE RESPONSIBILITIES VESTED IN THEM BY THIS RESOLUTION AND ACT NO. 390 OF THE PUBLIC ACTS OF 1976, AS AMENDED.

Article 1 - Short Title

Section 101. This resolution shall be known as the “Emergency Management Resolution”.

Article 2 - Definitions

Section 201. For the purpose of this resolution, certain words used herein are defined as follows:


(b) "Board" shall mean the County Board of Commissioners.

(c) "Chairperson" shall mean the member of the Board of Commissioners selected to be its Chairperson.

(d) "Disaster" means an occurrence or threat of widespread or severe damage, injury or loss of life or property resulting from a natural or human-made cause, including but not limited to, fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, blight, drought, infestation, explosion, or hostile military action or paramilitary action, or similar occurrences resulting from terrorist activities, riots, or civil disorders.

(e) "Disaster relief force" means all agencies of county and municipal government, private and volunteer personnel, public officers and employees, and all other persons or groups of persons identified in the St. Clair County Emergency Operations Plan or those called into duty or working at the direction of a party identified in the plan to perform a specific disaster or emergency related task during a local state of emergency.

(f) "District coordinator" means the Michigan Department of State Police District Emergency Management Coordinator. The District Coordinator serves as liaison between local emergency management programs and the Michigan State Police,
Emergency Management Division in all matters pertaining to the mitigation, preparedness, response and recovery of emergency and disaster situations.

(g) "Emergency management coordinator" means the person appointed to coordinate all matters pertaining to emergency management and homeland security within the county.

(h) "Emergency management program" means a program established to coordinate mitigation, preparedness, response, and recovery activities for all emergency, disaster and homeland security situations within a given geographic area made up of one or several political subdivisions. Such a program has an appointed emergency management coordinator and meets the program standards and requirements as established by the Department of State Police, Emergency Management Division. The St. Clair County is an established emergency management program made up of county government and municipalities.

(i) "Emergency operations plan" means the plan developed and maintained by the political subdivisions included in the emergency management program for the purpose of responding to all emergency or disaster situations by identifying and organizing the disaster relief force.

(j) "Governor’s state of disaster" means an executive order or proclamation by the Governor that implements the disaster response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal programs affected.

(k) "Governor’s state of emergency" means an executive order or proclamation by the Governor that implements the emergency response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal programs affected.

(l) "Heightened State of Alert" means an executive order or proclamation by the Governor that authorizes the Governor to safeguard the interests of the state, to prevent or respond to acts of terrorism, or to facilitate the apprehension of terrorists, for a specific period of time, using powers provided in Act 390 of 1976 as amended, when good cause for such an order or proclamation exists.

(m) "Local state of emergency" means a declaration by the County Chairperson pursuant to the act and this resolution which implements the response and recovery aspects of the St. Clair County Emergency Operations Plan and authorizes certain actions as described in this resolution.

(n) "Vital records" means those records that contain information needed to continue the effective functioning of a government entity (jurisdiction, agency, department) and for the protection of the rights and interests of persons under emergency conditions in the event of an emergency or disaster situation.

Article 3 - Emergency Management Office:
Emergency Management Coordinator; Assistants; Deputies

Section 301. By the authority of this resolution there is hereby created an Officer of Emergency Management within St. Clair County government for the purpose of coordinating
all mitigation, preparedness, response, and recovery activities within the county emergency management program area. The Board has established the position of Emergency Management Coordinator to staff this office and has appointed a person to fill this position. He/she has the personal attributes and experience necessary to carry out the duties and responsibilities of this position and shall act for, and at the direction of the Chairperson.

Section 302. There shall be at least one Deputy Coordinator of Emergency Services designated to assist the Coordinator in planning and emergency operations and who shall serve where needed as needed upon activation of the Emergency Operations Center. He/she shall perform the duties of the Coordinator of Emergency Services in the absence of the Coordinator during emergency operations. It shall be the discretion of the Board to compensate the Deputy Coordinator for service rendered.

Section 303. The Coordinator shall appoint and provide for the training of assistants to fill the following volunteer positions within the disaster relief force:

(a) Technical Advisors
(b) Radio Officer (Radio Amateur Civil Emergency)
(c) Deputy Coordinator

Article 4 - Emergency Management Coordinator: Duties

Section 401. The Emergency Management Coordinator shall comply with the standards and requirements as established by the Department of State Police, Emergency Management Division, under the authority of the act, in accomplishing the following:

(a) Direct and coordinate the development of the St. Clair County Emergency Operations Plan, which shall be consistent in content with the Michigan Emergency Management Plan.

(b) Specify departments or agencies which must provide an annex to the plan or otherwise cooperate in its development.

(c) Identify departments and agencies to be included in the Emergency Operations Plan as the disaster relief force.

(d) Develop and maintain a county Resource Manual.

(e) Coordinate the recruitment, appointment, and utilization of volunteer personnel.

(f) Assure the emergency management program meets eligibility requirements for state and federal aid.

(g) Coordinate and/or conduct training and exercise programs for the disaster relief force within the county and to test the adequacy of the Emergency Operations Plan.

(h) Through public information programs, educate the population as to actions necessary for the protection of life and property in an emergency or disaster.

(i) Assist in the development of mutual aid agreements.
(j) Ensure the development of necessary standard operating procedures, which are consistent with the Emergency Operations Plan.

(k) Oversee the implementation of all functions necessary during an emergency or disaster in accordance with the Emergency Operations Plan.

(l) Coordinate county emergency management activities with those of the state and adjacent jurisdictions.

(m) Coordinate all preparedness activities, including maintaining primary and alternate Emergency Operations Center.

(n) Encourage political subdivision within the county to adopt uniform emergency resolutions.

(o) Identify mitigation opportunities within the county and encourage local units of government departments/agencies to implement mitigation measures.

(p) Coordinate with all municipalities that are part of the emergency management program in all matters pertaining to emergency management.

Article 5 - Chairperson; Powers; Duties

Section 501. The Chairperson shall supervise the activities of the Emergency Management Office on a continuous basis. With the advice and consent of the board, he/she shall formulate, review, and approve police and operational guidelines for this office as needed.

Section 502. On an annual basis, the Chairperson shall review the eligibility and performance of the Emergency Management Coordinator and make recommendations to the Board.

Section 503. The Chairperson shall, once every two years, review the Emergency Operations Plan and, upon deeming it adequate, shall annually certify the plan to be current and adequate for the ensuing two years.

Section 504. When circumstances within the county indicate that the occurrence or threat of occurrence of widespread or severe damage, injury, or loss of life or property from natural or human-made cause exists the Chairperson may declare a local state of emergency. Such a declaration shall be promptly filed with the Department of State Police, Emergency Management Division. This declaration shall not be continued or renewed for a period in excess of 7 days except with the consent of the Board.

Section 505. If the Chairperson invokes such power and authority, he/she shall, as soon as reasonably expedient, convene the Board for one or more emergency meetings in accordance with the Open Meetings Act to perform its normal legislative and administrative duties as the situation demands, and will report to that body relative to emergency activities. Nothing in this resolution shall be construed as abridging or curtailing the powers of the Board unless specifically provided herein.

Section 506. The Chairperson, with the approval of the Board, shall establish procedures for the succession of government during disasters where officials are available for exercising the powers and discharging the duties of their respective offices. The instituted line of succession is as follows:
Section 507. The Chairperson may do one or more of the following under a local state of emergency:

(a) Direct the Emergency Management Coordinator to implement the Emergency Operations Plan.

(b) Issue directives as to travel restrictions on county or local roads.

(c) Relieve county employees of normal duties and temporarily reassign them to other duties.

(d) Activate mutual aid agreements.

(e) Direct the overall disaster relief effort, including the disaster relief force, in accordance with the Emergency Operations Plan.

(f) Notify the public and recommend in-place or evacuation or other protective measures.

(g) Request a state of disaster or emergency declaration from the Governor as described in Article 6.

(h) When obtaining normal approvals would result in further injury or damage, Chairperson may, until the Board convenes, waive procedures and formalities otherwise required pertaining to the following:

(1) For a period of up to 7 days, send the disaster relief force of the county to the aid of other communities as provided by mutual aid agreements.

(2) For a period of up to 7 days, appropriate and expend funds from the disaster contingency fund.

(3) For a period of up to 7 days make contracts, obtain and distribute equipment, materials and supplies for disaster purposes.

(4) Employ temporary workers.

(5) Purchase and distribute supplies, materials and equipment.

(6) Make, amend, or rescind ordinances or rules necessary for emergency management purposes which supplement a rule, order, or directive issued by the Governor or a state agency. Such an ordinance or rule shall be temporary and, upon the Governor’s declaration that a state of
disaster or state of emergency is terminated, shall no longer be in effect.

Section 508. If a state of disaster or emergency or heightened state of alert is declared by the Governor, assign and make available for duty the employees, property, or equipment of the county within or without the physical limits of the county as ordered by the Governor or the Director of the Michigan Department of State Police in accordance with the act.

Article 6 - Governor Declaration Request

Section 601. If a disaster or emergency occurs that has not yet been declared to be a state of disaster or a state of emergency by the Governor, the Board hereby delegates to the Chairperson the authority to determine if the situation is beyond the control of the county. If the disaster or emergency is considered to be beyond the county’s control, the Chairperson may request state assistance. The Emergency Management Coordinator shall immediately contact the District Coordinator. The District Coordinator, in conjunction with the Emergency Management Coordinator, shall assess the nature and scope of the disaster or emergency, and they shall recommend the state personnel, services, and equipment that will be required for its prevention, mitigation, or relief.

Section 602. The Chairperson shall not request state assistance or a declaration of a state of disaster or a state of emergency for an emergency which has occurred or is occurring solely within the confines of a township, city, or village within the county unless requested to do so by the chief executive official of the affected township, city or village.

Article 7 - County Departments; Liaison; Duties

Section 701. Each department/agency of county government identified by the Emergency Management Coordinator shall appoint an emergency management liaison who shall coordinate the Emergency Management activities of the department/agency and act as a liaison between his/her department or agency and the Emergency Management Office on all matters pertaining to emergency management.

Section 702. Each department identified shall appoint a minimum of two people to serve as successors in the event the emergency management liaison is not available or requires assistance. Successors shall be listed in the appropriate annex to the Emergency Operations Plan.

Section 703. Each department liaison shall be responsible for the following:

(a) Prepare and continuously update an annex to the St. Clair County Emergency Operations Plan providing for the delivery of emergency management activities by that agency or department. The annex shall be in the form prescribed by the Emergency Management Coordinator.

(b) Recruit, appoint, and organize private, volunteer and other personnel to the part of the disaster relief force to perform specific duties as assigned in the Emergency Operations Plan.

(c) Coordinate the agency's or department's emergency management efforts with those of other county agencies.
(d) Attend training courses relevant to the function of the agency or department, and ensure staff is trained so as to be able to implement assigned emergency functions.

(e) Participate in periodic exercises to enhance the adequacy of the respective agency's or department's response capability.

(f) Develop internal Standard Operating Procedures (SOP's) to accomplish emergency notification and assigned emergency tasks.

(g) Provide the Emergency Management Coordinator with a list of personnel and resources available within the agency or department and provide a list of those that may be needed by the department during times of emergency.

(h) Identify and provide for the protection of vital records.

(i) Implement the directives of the Chairperson or his/her designee under a local state of emergency.

Article 8 - Volunteers; Appointment; Reimbursement

Section 801. Each county department, commission, board, or other agency of county government is authorized to appoint volunteers to augment its personnel in time of emergency functions assigned in the Emergency Operations Plan. Such individuals are part of the disaster relief force and shall be subject to the rules and operational control set forth by the respective department, commission, board, or agency through which the appointment was made, and shall be reimbursed for all actual and necessary travel and subsistence expenses.

Article 9 - Rights of Disaster Relief Force

Section 901. In accordance with the act, personnel of the disaster relief force while on duty shall have the following rights:

(a) If they are employees of a county, municipality, or other governmental agency regardless of where serving, have the powers, duties, rights privileges, and immunities and receive the compensation incidental to their employment.

(b) If they are not employees of the county, municipality, or other governmental agency be entitled to the same rights and immunities as are provided for by law for the employees of the state.

Article 10 - Temporary Seat of Government

Section 1001. The board shall provide for the temporary movement and reestablishment of essential government offices in the event that existing facilities cannot be used.

Article 11 - Liability

Section 1101. As provided for in the act and this resolution, the county or any political subdivision, or the agents or representatives of any political subdivision, shall not be liable for personal injury or property damage sustained by the disaster relief force. In addition, any
member of the disaster relief force engaged in disaster relief activity shall not be liable in a civil action for damages resulting from an act or omission arising out of and in the course of the person's good faith rendering of that activity, unless the person's act or omission was the result of that person's gross negligence or willful misconduct. The right of a person to receive benefits or compensation to which he or she may otherwise be entitled under the worker's compensation law, or any pension law, or act of congress will not be effectuated as a result of said activity.

Section 1102. As provided for in the act, any person owning or controlling real estate or other premises who voluntarily and without compensation grants the County a license or privilege, or otherwise permits the County to inspect, designate, and use the whole or any part or parts of the real estate or premises for the purpose of sheltering persons during an actual, impending, mock, practice disaster, together with his or her successors in interest, if any, is not civilly liable for negligently causing death of, or injury to, any person on or about the real estate or premises under the license, privilege or permission or for loss or damage to the property of the person.

Article 12 - Sovereignty

Section 1201. Should any section, clause, or provision of this resolution be declared by the courts invalid for any reason, such declaration shall not affect the validity of this resolution as a whole or part thereof, other than the section, clause, or provision so declared to be invalid.

Article 13 - Repeals

Section 1301. All resolutions or parts of resolutions inconsistent herewith are hereby repealed.

Article 14 - Annual review

Section 1401. This resolution shall be reviewed annually by the Board and changes shall be made if necessary.

Article 15 - Effective date

Section 1501. This resolution shall have immediate effect.

Dated: August 28, 2002

Reviewed and Approved as to form by:

Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, MI 48060
RESOLUTION 02-22

ST. CLAIR COUNTY, MICHIGAN
LOCAL GOVERNMENT AUTHORIZING RESOLUTION
TO APPLY FOR THE
LINKMICHIGAN REGIONAL TELECOMMUNICATIONS
PLANNING PROJECT FUNDS

St. Clair County is hereby authorized to apply for LinkMichigan Regional Telecommunications Planning Project (CDBG) grant funding in the amount of $100,000 from the Michigan Economic Development Corporation. St. Clair County, along with the St. Clair County Intermediate School District, has agreed to a 30% match, which has been split equally, exceeding the minimum 3:1, with the remaining 70% of the cost of the project funded through the LinkMichigan Regional Telecommunication Planning Project grant. The LinkMichigan Regional Telecommunications Planning Project grant is the necessary resource for fulfilling St. Clair County’s essential task of creating a comprehensive high-speed Internet plan and implementing the expansion of our current fiber system. This grant will afford the residents of St. Clair County the benefit of living in a peaceful slower rural atmosphere with the conveniences of a high-tech progressive urban city.

The vital goals of the LinkMichigan Regional Telecommunications Planning Program match those of St. Clair County, to collectively develop a plan for providing expanded telecommunications infrastructure and service, so that Michigan government can continue to respond and protect the best interests of its residents, students, employers and employees and the timeliness of providing broadband service is critical to St. Clair County’s economic feasibility.

St. Clair has the responsibility of providing its residents and businesses with the tools and infrastructure they need to expand and succeed, and currently, the critical tool needed in achieving viability is through access to high-speed broadband services. Census 2000 indicates that 7.8% of individuals in St. Clair County are below the poverty level, with a per capita income of $21,582, and close to 35% of county residents commute outside of the county to work. The opportunity to diversify our economic base, recruit higher paying companies to St. Clair County, and keep residents working close to home or at home, can only be accomplished by having the necessary high-speed telecommunications infrastructure in place that is required of the new global economy.

No project costs will be incurred prior to a formal grant award from the Michigan Economic Development Corporation, completion of the environmental review procedures, and formal written authorization to incur costs is received from Community Services as set forth in Title I of the Housing and Community Development Act of 1974, as amended and as required by applicants seeking funds under the Michigan CDBG Program.

Attachment 3 of the Application, the Certification by the Applicant Local Government, fulfills St. Clair County’s requirement for authorization to apply for a Michigan CDBG Application.

The identified officer authorized to sign the Application is St. Clair County Administrator and Controller, Troy L. Feltman.

Dated: June 26, 2002

Reviewed & Approved as to form by:

[Signatures]
RESOLUTION NO. 02-21

AMENDING RESOLUTION 01-39
SOIL EROSION & SEDIMENTATION CONTROL RESOLUTION

WHEREAS, Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (Part 91) was passed by the state legislature, this law and all rules promulgated under this law are incorporated by reference in this resolution; and

WHEREAS, Part 91 requires that the County Board of Commissioners designate a county agency, or conservation district upon the concurrence of the conservation district, as the county enforcing agency responsible for administering and enforcing Part 91 and the rules promulgated under Part 91;

NOW, THEREFORE, BE IT RESOLVED, by the St. Clair County Board of Commissioners that the St. Clair County Board of Public Works is hereby designated the St. Clair County Enforcing Agency responsible for administering and enforcing Part 91 and the rules promulgated under Part 91.

DATED: June 26, 2002

Reviewed and Approved as to form:

[Signatures]
Gary A. Fletcher
Corporation Counsel
522 Michigan
Port Huron, MI 48060

[Signature]
John M. Ellery

[Signature]
RESOLUTION 02-20

Intergovernmental Transfer of Function and Responsibilities between
The Macomb County Board of Commissioners for the County of Macomb
and
The St. Clair County Board of Commissioners for the County of St. Clair
for
The Administration of Michigan Works! Systems and Activities of the Macomb/St. Clair
Workforce Development Board for the Macomb/St. Clair Michigan Works! Area

WHEREAS, the State of Michigan set forth guidelines establishing Michigan Works!
Areas (MWAs) which are consistent with labor market areas and areas in which related services
are provided under State or Federal programs, and

WHEREAS, the State of Michigan has established a system of Workforce Development
Boards to carry out workforce development programs and other workforce development
initiatives at the local level for the purpose of providing policy direction, and

WHEREAS, the Governor of the State of Michigan has designated the County of
Macomb and the County of St. Clair, contiguous to one another, to be the Macomb/St. Clair
Michigan Works! Area, and

WHEREAS, the State of Michigan policy is for each Michigan Works! Area to identify
a Grant recipient and an Administrative Entity to administer the workforce development
activities, and

WHEREAS, the specific functions and responsibilities of these entities is spelled out in
accordance with the agreement between the Workforce Development Board (WDB) and the
Chief Elected Officials, and

WHEREAS, Public Act No. 8 of 1967, Ex. Sess., permits two “political subdivisions” to
enter in a contract provided for the transfer of certain functions and responsibilities to one
another as a means of implementing state and federal workforce development programs, and

WHEREAS, the State of Michigan Department of Career Development, Office of
Workforce Development, Policy Issuance No. 99-42 requires that, at a minimum, interlocal
agreements address the appointment of members of the Workforce Development Board, the
designation of the grant recipient, and the liability for disallowed costs relating to all state and
federal workforce development funds received from the State of Michigan Department of
Workforce Development,
THEREFORE, BE IT RESOLVED that the County Board of Commissioners of Macomb County and the County Board of Commissioners of St. Clair County by concurrent resolution enter into this agreement for the purpose of establishing the Grant Recipient and Administrative Entity for the Macomb/St. Clair Michigan Works! Area and for the transfer of functions and responsibilities delineated as follows:

1. Function/Responsibilities Transferred
   The Board of Commissioners for the County of St. Clair transfers to the Board of Commissioners for the County of Macomb the functions and responsibilities assigned to the entity termed “Grant Recipient” as defined in Section 117(c)(1)(B) of the Workforce Investment Act of 1998 and further clarified in Michigan Office of Career Development Policy Issuance 99-42.

For purposes set forth herein, the Macomb County Board of Commissioners shall be designated as the Grant Recipient for the Macomb/St. Clair Michigan Works! Area. As Grant Recipient, the County of Macomb

a) Is responsible for the administration of workforce development plans and grants assigned to the Macomb/St. Clair Michigan Works! Area in such a manner as determined to be most advantageous to the Macomb/St. Clair Michigan Works! as determined by the Grant Recipient and the Macomb/St. Clair Workforce Development Board.

b) Is the legal entity which will receive identified funds directly from the State of Michigan for purposes of carrying out functions described in the approved workforce development grants/plans and/or contracts.

c) Is held ultimately liable for federal and state funds expended and, as a general-purpose political subdivision of the State, has sufficient assets to offset any future liabilities/debts that may arise from operations within the Macomb/St. Clair Michigan Works! Area.

2. Duration of Operation
   This agreement is entered into from the period July 1, 2002 through June 30, 2004, between the County of Macomb and the County of St. Clair. This agreement shall be reviewed at least every two years, concurrent with the workforce development biennial planning cycle.

3. Amendments to this Agreement
   Revisions, amendments or alterations to this agreement may be executed at any time by written notice of one party to the other specifying: the basis of the revision, amendment or alteration; substitute language to be added, changed or deleted; and the date for such revision, amendment or alteration to be effective. Under normal procedures it is agreed, however, that revisions, amendments or alterations to be initiated and acted upon during the biennial planning process and that such changes would be effective with the beginning date of the next biennial agreement.
4. Employee Transfer, Reassignment or Benefit Adjustments
This agreement is executed solely for the purpose of establishing the entity that will be responsible as the "Grant Recipient" and the "Administrative Agent" and will not result in the transfer, reassignment or other treatment of individuals employed with the County of Macomb or the County of St. Clair for the purpose of fulfilling obligations set forth in this agreement.

5. Property
Properties, real or personal, acquired through the operations of the Macomb/St. Clair Michigan Works! System shall be vested with the Grant Recipient except where title is vested with the State of Michigan or U.S. Department of Labor. All procurement and/or disposition of property used in the administration of responsibilities shall proceed in accordance with the Michigan Works! Area Procurement Procedures as required by State of Michigan's Department of Career Development.

6. Financing
Unless otherwise noted, responsibilities and functions transferred or reassigned as a result of this agreement are done so without any financial contribution or other remuneration of one party to the other.

7. Other Legal, Financial and Administrative Arrangements
Except as explicitly defined below, there are no other legal, financial or administrative arrangements required to effectuate the terms and conditions of this agreement.

a) Administrative Agent (also known as the Michigan Works! Agency) – the organization designated by this agreement to be responsible for staffing the Macomb/St. Clair Workforce Development Board and the conduct of the day-to-day administrative operations of local programs shall be Macomb/St. Clair Workforce Development Board.

The Director, or his/her designee, for the Administrative Agent/Michigan Works! Agency is authorized to sign legal documents not otherwise required to be signed by the Chief Elected Official or Grant Recipient.

b) Chief Elected Official – The Chief Elected Official is the individual authorized to sign legal documents on behalf of the Macomb/St. Clair Michigan Works! Area. The chairperson of the Macomb County Board of Commissioners is the Chief Elected Official for the Macomb/St. Clair Michigan Works! Area.

c) Reporting – Copies of all program plans, grants, and official documents relating to workforce development programs and activities conducted for the MWA system will be provided to both the Macomb and St. Clair Chairpersons of the County Boards of Commissioners.

d) Conflicting Statutory Provision – If any provision of this agreement conflicts with any statute of the State of Michigan providing for the authorization or performance of joint undertakings between public agencies and the State, the provision of such statutes shall control.
e) **Severability** – Each provision of this agreement shall be deemed to be severable from all other provisions and, if one or more of the provisions are declared invalid, the remaining provisions shall remain in full force and effect.

f) **WDB Nominations** – The Workforce Development Board will consist of no more than 37 members of which the St. Clair County Board of Commissioners will select six. Nominations to fill vacancies on the Macomb/St. Clair Workforce Development Board will be solicited from representative organizations by the WDB. The WDB will review and recommend appointments to the respective County Board of Commissioners. Final approval rests with the Chief Elected Official. Composition of the Macomb/St. Clair WDB is as follows:

1) A majority of seats will be filled by private sector representatives
2) Non-private sector seats will be filled to comply with legislation or to ensure representation of significant segments within the Michigan Works! Area.

g) **Joint Board of Commission** – This agreement does not establish any joint board or commission to establish duties or memberships for the purpose of executing the terms and conditions of this agreement beyond those specified in this agreement. However, notwithstanding oversight responsibilities for workforce development programs and activities for the Macomb/St. Clair Michigan Works! Area, the member body established for this purpose shall be the **Macomb/St. Clair Workforce Development Board**.

8. **Signatures**
   
The effective date of this agreement shall be the date of the final signatory as indicated below.

**County of Macomb**

<table>
<thead>
<tr>
<th>John C. Hertel, Chairman</th>
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<tr>
<td>Board of Commissioners</td>
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Dated

**County of St. Clair County**

<table>
<thead>
<tr>
<th>Juanita A. Gittings, Chairperson</th>
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<tbody>
<tr>
<td>Board of Commissioners</td>
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</tbody>
</table>

Dated 4/24/02

**Macomb/St. Clair Workforce Development Board**

| D. Wayne MacDonald, Chair |

Dated
Reviewed and Approved by:

Gary A. Fletcher  
County Corporation Counsel  
522 Michigan  
Port Huron, MI  48060

Date: June 26, 2002
RESOLUTION 02-19

RELATIVE TO SALE BY SHERIFF OF UNCLAIMED STOLEN PROPERTY

WHEREAS, the Sheriff of St. Clair County has in his possession the recovered stolen property described in Exhibit "A" attached hereto, and said property has remained unclaimed for more than six (6) months since its recovery; and

WHEREAS, Act No 54 of the Public Acts of 1959 requires the Sheriff to request authority from the Board of Commissioners to dispose of the unclaimed recovered stolen property at a public sale to be held by the Sheriff upon five (5) days notice thereof, having been published in a newspaper of general circulation in the County and to deposit the proceeds of the sale, less expenses with the County Treasurer to the credit of the general fund.

NOW, THEREFORE, BE IT RESOLVED:

1. That Dan Lane, Sheriff of St. Clair County, Michigan, may be and he is hereby authorized and directed to conduct a public sale for the purpose of selling the unclaimed stolen property described in Exhibit "A", attached hereto and made part hereof by reference;

2. That the said Sheriff is hereby directed to published a notice of said sale in a newspaper of general circulation in the County of St. Clair at least five (5) days before said sale, and that said notice shall describe the property described in Exhibit "A" and shall state the time and place of such public sale at which the property may be purchased by the highest bidder; and

3. That the said Sheriff shall conduct such public sale and shall deposit the proceeds of the sale, after deducting the cost of the sale, together with any other money included in the notice, with the County Treasurer to the credit of the County General Fund.

Dated: May 22, 2002

[Signatures]

Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, Michigan 48060

[Signatures]
RESOLUTION 02-18

Supporting Senate Bill 1101 – Increasing Funding for Local Public Health Operations

WHEREAS, the St. Clair County Board of Commissioners recognizes the need for additional dollars for local public health operations; and

THEREFORE, BE IT RESOLVED, that the St. Clair County Board of Commissioners supports Senate Bill 1101, which provides a 5% increase in local public health operations funding for fiscal year 2002-03 using the current method of distribution,

BE IT FURTHER RESOLVED, that the St. Clair County Board of Commissioners urges the State of Michigan to increase funding for under funded local public health operations in the long-term, and will commit to working with the Departments of Community Health, Environmental Quality and Agriculture to rectify this situation,

ALSO, BE IT FURTHER RESOLVED, that the St. Clair County Board of Commissioners will not, at this time, take a position on the formula developed by the Local Public health Operations Funding Formula Workgroup.

Dated: May 22, 2002

Reviewed and Approved as to Form by: Signed by Commissioners:

Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, MI 48060

Patricia Seiner

Ellen P. Elliot
RESOLUTION 02-17

Supporting the I-69/I-75 Intermodal Transportation Study Concept Plan

WHEREAS, the I-69/I-75 Intermodal Transportation Study has been developed in cooperation with public sector interests in Genesee, Lapeer, Saginaw, Shiawassee and St. Clair Counties; and

WHEREAS, this region of counties has a wealth of transportation infrastructure including surface, rail, air, and deep water ports; and

WHEREAS, the I-69/I-75 Intermodal Transportation Study includes a freight distribution concept plan for the five-county region whereby the communities in the region would enjoy increased economic development opportunities by utilizing existing and improved transportation infrastructure; and

WHEREAS, the concept plan calls for a “hub of spoke” distribution plan that would involve satellite centers and major distribution hubs; and

WHEREAS, the concept plan recognizes the need for private sector investment to validate governmental support and investment; and

WHEREAS, the I-69/I-75 Intermodal Transportation Study was developed with the opportunity for public input and comment as specified in the Transportation Equity Act for the 21st Century.

NOW, THEREFORE, BE IT RESOLVED, that it is the finding by the St. Clair County Board of Commissioners that the concepts introduced in the I-69/I-75 Intermodal Transportation Study are consistent with the goals and visions for the region; and

BE IT FURTHER RESOLVED, that the St. Clair County Board of Commissioners supports the I-69/I-75 Intermodal Transportation Study; and

BE IT FURTHER RESOLVED, that the St. Clair County Board of Commissioners will continue to work in partnership with the five county region to begin implementing the concept.

Dated: May 22, 2002

Reviewed and Approved as to Form by: 

Gary A. Fletcher 
County Corporation Counsel 
522 Michigan 
Port Huron, MI 48060

Signed by Commissioners: 

[Signature]
Resolution 02-16

Placing the Renewal of the Senior Citizens Millage on the August Primary Election Ballot

WHEREAS, the St. Clair County Board of Commissioners recognizes the need for continued financing of Senior Citizens Services; and

WHEREAS, the County of St. Clair is authorized by Public Act 39 of 1976, being MCL 400-571, to submit a millage proposition to the electorate at a regularly scheduled election to levy up to one (1) mill for services to older citizens.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The St. Clair County Clerk is hereby directed to place before the electorate of the County of St. Clair, at the August 2002 Primary Election, a request to present Senior Citizens Millage of five-tenth (0.5) mills for a period of four (4) years, being 2002 through 2005, said millage to be used and disbursed for the sole purpose of providing Senior Citizens Services with the County of St. Clair.

2. The said millage election is to be set on the date of the August Primary Election, August 6, 2002.

Dated: May 8, 2002

Reviewed and Approved as to Form by:

[Signature]

Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, MI 48060

[Signature]

[Signature]
RESOLUTION 02-15

ORDER OF DETERMINATION TO ALTER THE
BOUNDARIES OF THE VILLAGE OF CAPAC

At a session and meeting of the
St. Clair County Board of Commissioners
held May 8th, 2002

A Petition to Alter the Boundaries of the Village of Capac dated March 18th, 2002, having been presented to the St. Clair County Board of Commissioners by the Village of Capac at a regular session and public hearing held May 8th, 2002, notice having been published and posted of the May 8th, 2002, meeting a public hearing, all interested parties having been allowed to appear and be heard, and after due consideration,

IT IS ORDERED AND DETERMINED pursuant to M.C.L. §74.6 the Petition to Alter the Boundaries of the Village of Capac is hereby granted and that the following described land and premises adjoining the Village of Capac be added to and included within the boundaries of the Village of Capac, St. Clair County, Michigan:

A parcel of land located in the West ½ of the Northwest ¼ of Section 22, Town 7 North, Range 13 East, being part of Lot 1, "Supervisor's John Bower's Plat" according to the plat thereof as recorded in Liber S3 of Plats, page 7, St. Clair County Register of Deeds Office, described as: Commencing at the Southwest corner of said Lot 1, thence N 90°00'00"E 477.58' feet along the South line of Lot 1 to the POINT OF BEGINNING; thence N 00°27'55"W 221.04 feet to a point on the Southwesterly Right of Way line of former M-21; thence S 39°04'40"E 273.14 feet along said Right of Way line; thence N 90°00'00"W 170.46 feet to the point of beginning containing 18065 S.F. (0.41 acres)

That part of Lot 5 lying Southwesterly of the Centerline of M-21, Supervisor John Bowers Plat of West ½ of Northwest ¼. Section 22, Town 7 North, Range 13 East.

Part of Lots 2, 3, and 4, described as beginning N0°27'W 395.50 feet from Southwest corner of Supervisor John Bower's Plat of West ½ of Northwest ¼ Section 22, thence N0°27'W 99.50 feet, thence East 150 feet, thence S0°27'E 99.50 feet, thence West 150 feet to beginning. Supervisor John Bowers Plat of West ¼ of Northwest ¼, Section 22, Town 7 North, Range 13 East.

Part of Lot 2, 3, and 4, described as beginning N0°27'W 295.50' from Southwest corner of Supervisor John Bowers Plat of West ½ of Northwest ¼ Section 22, thence N0°27'W 100 feet, thence East 150 feet, thence N0°27'W 99.50 feet, thence E 100.11 feet, thence S39°3'47"E 256.95 feet, thence West 410.47 feet to beginning. Supervisor John Bower's Plat of West ½ of Northwest ¼, Section 22, Town 7 North, Range 13 East.
IT IS FURTHER ORDERED AND DETERMINED that a certified copy of this Order of Determination shall be transmitted to the Clerk of the Village of Capac and to the Michigan Secretary of State.

IT IS FURTHER ORDERED AND DETERMINED that this Order shall be prima facie evidence of the addition of the above described land and premises to the Village of Capac and of a change of the boundaries of the Village of Capac to include the above described land and premises,

IT IS FURTHER ORDERED AND DETERMINED that this Order is prima facie evidence of the regularity of proceedings pursuant to M.C.L. 74.6 in all courts and places.

JUANITA GITTINGS, Chairperson

MARIYLN DUNN, County Clerk

I hereby certify that the foregoing constitutes a true and complete copy of an Order of Determination to Alter the Boundaries of the Village of Capac, County of St. Clair, Michigan, adopted by the Board of Commissioners, County of St. Clair, Michigan, at a regular meeting held on May 8th, 2002, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

MARIYLN DUNN, County Clerk
RESOLUTION 02-13

Supporting the Use of the 2000 Census for Funding Services to Older Citizens

WHEREAS, the Older Americans Act has established the Area Agency on Aging network as a means of distributing funds to support services for our older citizens; and

WHEREAS, the Older Americans Act directs each state to utilize the best available data for the distribution of funds to local Area Agencies on Aging; and

WHEREAS, the 2000 Census figures are now available for two of Michigan’s three population based factors (age 60+ and minority population); and

WHEREAS, the Michigan Office of Services to the Aging has stated that it will use 1990 Census data for the distribution of Fiscal Year 2002/2003 funds to local Area Agencies on Aging; and

WHEREAS, the use of 12 year old data will deprive Area Agency on Aging 1B senior citizens of over $700,000 in funding; and

WHEREAS, this funding is critical in meeting the needs of the growing population of Older Americans in counties of St. Clair, Macomb, Oakland, Washtenaw, Monroe and Livingston.

NOW THEREFORE, be it resolved that the St. Clair County Board of Commissioners supports the use of data from the 2000 Census and urges the Michigan Office of Services to the Aging to utilize this data as required by the Older Americans Act.

DATED: May 8, 2002

Reviewed and Approved as to Form by:

Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, MI 48060

Signed by Commissioners:
Resolution 02-12
Supporting the Statutory Authority of Law Enforcement Agencies' to Issue Violations for Trains Obstructing Vehicular Traffic

Whereas, the County of St. Clair is traversed by a number of railroad systems; and

Whereas, the interaction of vehicular traffic and the railroad system requires vigilant oversight and management to ensure the safest possible conditions at these critical intersections; and

Whereas, local governments are charged with the responsibility of public health and safety which includes both vehicular traffic planning and emergency management response systems; and

Whereas, extended obstruction to significant vehicular corridors creates hazardous conditions which are detrimental to the health and safety of motorists, local residents; and

Whereas, recently the Sixth Circuit Court of the United States Court of Appeals has determined that P.A. 354 of 1993, which granted law enforcement agencies the authority to issue violations for trains which obstructed vehicular traffic under certain conditions; and

Whereas, the Office of the St. Clair County Sheriff and St. Clair County Board of Commissioners consider this action to be contrary to the best interests of our citizens.

Therefore Be It Resolved, that at the May 8, 2002 Board of Commissioners meeting the St. Clair County Board of Commissioners adopted this resolution to express their concern that the actions of the Sixth Circuit Appeals Court has denied local communities a valuable tool to manage transportation activities in their own jurisdictions.

Dated: May 8, 2002

Reviewed and approved as to form by:

[Signatures]

Gary A. Fletcher
St. Clair County
Corporation Counsel
522 Michigan
Port Huron, MI 48060
RESOLUTION 02-11
APPROVING THE 2002 COUNTY EQUALIZATION REPORT

WHEREAS, the constitution of the State of Michigan for 1963 in Section 3 Article 9 includes a requirement for the legislature to provide for the uniform general ad valorem taxation of real and tangible personal property not exempt by law; and

WHEREAS, the matter of equalization by County is governed by Act 206 of 1893, as amended, being MCL 211.23, MSA 7.51 et seq.

WHEREAS, the Michigan Legislature enacted a statute describing true cash and in connection therewith MCLA 211.27, MSA 7.27 reads in part as follows:

"... Notwithstanding any other provisions of law except as hereinbefore provided, property shall be assessed at 50% of its true cash value in accordance with Article 9, Section 3 of the constitution;" and

WHEREAS, the St. Clair County Board of Commissioners and the St. Clair County Department of Equalization have examined the assessment rolls of the various townships and cities in the County of St. Clair, as required, and have determined that such assessment rolls as examined appear to be relatively unequal; and

WHEREAS, the St. Clair County Department of Equalization has, in accordance with the aforementioned constitutional and statutory provisions prepared a tabular statement of the assessed and equalized values of 50% of the true cash value of the real and personal property of the various townships and cities in St. Clair County, said statement being labeled Exhibit "A" attached hereto and made a part hereof by reference.

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. The assessment rolls as presented are hereby approved in the assessed and equalized amounts shown in Exhibit "A".
2. The amounts specified in Exhibit "A" shall be certified by the Chairperson and Clerk of this Board, and that copies be delivered to the respective officials of each township and city of St. Clair County.
3. All resolutions and parts of resolutions, insofar as the same conflict with the provisions of this resolution, be, and the same hereby are rescinded.

Dated: April 24, 2002

Reviewed and approved as to form by:

[Signatures]

Gary A. Fletcher
St. Clair County
Corporation Counsel
522 Michigan
Port Huron, MI 48060

[Signatures]
RESOLUTION 02-10

Regarding Juvenile Facility Reimbursement

WHEREAS, Counties are already in jeopardy of financial budget restraint; and

WHEREAS, by recent action of the State of Michigan against Ottawa County; and

WHEREAS, the State of Michigan refuses to pay fifty percent of reimbursement cost to house juveniles; and

WHEREAS, the State of Michigan will reimburse fifty percent of daily cost of a private facility, but not for a county run facility; and

WHEREAS, the county run facility would have juveniles remain in the county versus going to an out of county facility; and

WHEREAS, this would create a great hardship on the juveniles and their families.

NOW, THEREFORE BE IT RESOLVED that the St. Clair County Board of Commissioners wishes to go on record that any approved juvenile facility should be reimbursed fifty percent of the total cost by the State of Michigan; and

BE IT FURTHER RESOLVED that the County Clerk distributes copies of this Resolution to all other eighty-two counties of Michigan.

Dated: April 10, 2002

Reviewed and Approved as to form by: 

[Signature]
Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, Michigan

Signed by Commissioners:

[Signature]

[Signature]

[Signature]
RESOLUTION 02-09

Amending St. Clair County Employees’ Retirement Plan Documents
to comply with Internal Revenue Code Requirements for Qualified Plan Status

WHEREAS, the St. Clair County Board of Commissioners is statutorily responsible for the overall management and operation of the Retirement System for St. Clair County and has the obligation to approve rules and regulations proposed by the St. Clair County Retirement Board of Trustees; and

WHEREAS, the St. Clair County Retirement Board of Trustees recommends the amendment of the Plan Documents in order to comply with the Internal Revenue Code Requirements for Qualified Plan Status; and

WHEREAS, the Retirement System consists of the applicable provisions of the St. Clair County Employees Retirement System Ordinance, as amended and restated under Section 12a of Act No. 156 of the Michigan Public Acts of 1851, as amended (the “Retirement Ordinance”), collective bargaining agreements, constitutional, statutory and other state and federal laws and regulations; and

WHEREAS, the Retirement System is and has been operated as a qualified plan and trust pursuant to applicable sections of the Internal Revenue Code.

THEREFORE, BE IT RESOLVED, that the Retirement System is hereby amended to read as follows:

Internal Revenue Code Qualification.

Section 14.4. (a) The county intends the retirement system to be a qualified pension plan under section 401 of the Internal Revenue Code, as amended, or successor provisions of law, and that the trust be an exempt organization under section 501 of the Internal Revenue Code. The Board of Trustees may adopt such additional provisions to the retirement system as are necessary to fulfill this intent. The Board is responsible for applying for qualified plan determination letter(s) from the Internal Revenue Service.

(b) Prohibition Against Reversion. The pension plan and trust have been created for the exclusive benefit of the members and beneficiaries as set forth herein. The funds thereof have been established for the benefit of the members and for the operation of the pension system. No part of the principal and income of any of the funds of the plan and trust shall revert to or be returned to the county prior to the satisfaction of all liabilities hereunder to all members, beneficiaries and anyone claiming by or through them.
(c) Actuarial Valuation Assumptions. Actuarial Valuation Assumptions may be changed by the Board of Trustees after report from the actuary. Actuarial equivalence will be determined on the basis of the interest rate and mortality tables adopted by the Board. Actuarial assumptions that will be used to determine the amount or level of any optional benefit forms will be the actuarial equivalent of the normal retirement benefit.

(d) Termination or Partial Termination. In the event of termination or partial termination of this plan, a member's interest under the plan as of such date is nonforfeitable to the extent funded in conformity with section 411 (d)(3) of the Code and Regs. Section 1.411 (d) - 2 and any other applicable Internal Revenue Code sections.

(e) Merger, Consolidation or Transfer. In conformity with Section 414(1) of the Internal Revenue Code, in the case of any transfer of assets or liabilities of this plan to any other plan, each plan participant would (if the plan then terminated) receive a benefit immediately after the transfer that is equal to or greater than the benefit the participant would have been entitled to receive immediately before the transfer (if the plan had then terminated).

(f) Limitations of Benefits. The plan cannot exceed the benefit limitations as currently set forth in Section 415 of the Internal Revenue Code. The limitations of Section 415 of the Internal Revenue Code do not currently affect any of the benefits provided to members of the Retirement System.

(g) Distributions. Distributions from the Plan will comply with the requirements of Code §401(a)(9) and the regulations thereunder. A member's interest in the trust must begin to be distributed by the later of: (i) April 1 of the calendar year following the calendar year that the employee attains the age of seventy and one-half (70-1/2) for (ii) April 1 of the calendar year the member retires. With respect to distributions under the Plan made for calendar years beginning on or after January 1, 2001, the Plan will apply the minimum distribution requirements of IRC §401(a)(9) in accordance with the regulations under IRC §401(a)(9) that were proposed in January 2001 notwithstanding any provision in the Plan to the contrary. This amendment shall continue in effect until the end of the last calendar year beginning before the effective date of final regulations under §401(a)(9) for such other date as may be specified in guidance published by the Internal Revenue Service.

(h) Eligible Rollover Distributions. This section applies to distributions made on or after January 1, 1993. Notwithstanding any provision of the plan to the contrary that would otherwise limit a distributee's election under this section, a distributee may elect, at the time and in the manner prescribed by the Board, to have any portion of an eligible rollover distribution paid directly to an eligible retirement plan specified by the distributee as a direct rollover. The following definitions shall apply with regard to this section.
1. Eligible rollover distribution. An eligible rollover distribution is any distribution of all or any portion of the balance to the credit of the distributee, except that an eligible rollover distribution does not include: any distribution that is one of series of substantially equal periodic payments (not less frequently than annually) made for the life (or life expectancy) of the distributee or the joint life (or joint life expectancies) of the distributee and the distributee’s designated beneficiary, or for a specified period of ten years or more, and any distribution to the extent such distribution is required under IRC §401(a)(9). For purposes of the direct rollover provision, a portion of a distribution shall not fail to be an eligible rollover distribution merely because the portion consists of after-tax employee contributions which are not includible in gross income. However, such portion may be paid only to an individual retirement account or annuity described in IRC §408(a) or (b); or to a qualified plan described in IRC §§401(a) or 403(b) that agrees to separately account for amounts so transferred, including separately accounting for the portion of such distribution which is includible in gross income and the portion of such distribution which is not so includible.

2. Eligible retirement plan. An eligible retirement plan is an individual retirement account described in IRC §408(a), an individual retirement annuity described in IRC §408(b), an annuity plan described in IRC §403(a), an annuity contract described in IRC §403(b), an eligible plan under IRC §457 which has maintained by a state, political subdivision of a state, and which agrees to separately account for amounts transferred into such plan of a qualified trust described in IRC §401(a), that accepts the distributee’s eligible rollover distribution. The definition of eligible retirement plan shall also apply in the case of a distribution to a surviving spouse or to a spouse or former spouse who is the alternate payee under a domestic relations order.

3. Distributee. A distributee includes an employee or former employee. In addition, the employee or former employee’s surviving spouse is a distributee with regard to the interest of the surviving spouse.

4. Direct rollover. A direct rollover is a payment by the Retirement System to the eligible retirement plan specified by the distributee.

(b) Maximum Annual Earnings. For Plan years beginning on or after January 1, 1989 and before July 1, 1996, the annual compensation of each Participant taken into account for determining all benefits provided under the Plan for any determination period shall not include any amounts in excess of the annual compensation limit (originally $200,000) provided for in IRC §401(a)(17) prior to the Omnibus Budget Reconciliation Act of 1993 ("OBOA ’93") and adjusted for inflation in the manner provided by IRC §401(a)(17). For Plan years beginning on or after July 1, 1996, the annual compensation of each employee taken into account shall not exceed the annual compensation limit provided for in IRC §401(a)(17), as amended by the Omnibus Budget Reconciliation Act of 1993 ("OBOA ’93") ($200,000 in 2002). This limit may be adjusted as required by federal law for qualified government plans and shall be further adjusted for inflation in the manner provided by IRC §401(a)(17). Annual compensation means compensation during the plan year or such other consecutive 12 month period over which compensation is otherwise determined under the plan. The cost-of-living adjustment in effect for a calendar year applies to annual compensation for the determination period that begins with or within such calendar year.
(i) Forfeitures. Upon a member's termination date, the value of any forfeitable accrued benefit shall be forfeited by the member as of the termination date. The value of such forfeitures shall be used to reduce the employer's future contributions under the Plan in accordance with IRC §401(a)(8). No forfeitures under the Plan shall be applied to increase the benefits that any member or beneficiary would otherwise receive at any time prior to the time when the Plan may be terminated. A member whose employment has terminated does not retain a vested benefit under the Plan; he/she shall no longer be a member or retain or earn credited service under the Plan unless and until he/she again becomes an employee.

(k) Military Service. Notwithstanding any provisions of the Plan to the contrary, contributions, benefits, and service credit with respect to qualified military service will be provided in accordance with IRC §414 and Regulations.

(l) Vesting. Pursuant to IRC §411, as in effect in 1974, a member shall be 100% vested in his/her accrued benefit when he or she attains Normal Retirement Age.

(m) Plan Year. The plan year shall be the 12 consecutive month period commencing on January 1 and each anniversary thereafter.
Dated: March 27, 2002

Reviewed and Approved as to form by:

Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, Michigan

Signed by Commissioners:

[Signatures]

[Signatures]
RESOLUTION 02-08

ACCEPTANCE OF PAYMENTS BY FINANCIAL TRANSACTION DEVICE(S)

WHEREAS, on January 9, 1996 the State enacted Public Act 280 of 1995, authorizing local units of government to accept payments by financial transaction devices known as credit cards, debit cards and other electronic funds transfer cards: and

WHEREAS, there are a number of departments within the County that desire to accept financial transaction devices in payment of fees: and

WHEREAS, the County is in the process of developing an e-government system that may utilize financial transaction devices for the receipt of payment for fees, and

WHEREAS, Act 280 of 1995 requires that the governing body of the local unit of government with an elected Treasurer must adopt a resolution authorizing the acceptance of payments received by financial transaction devices.

NOW, THEREFORE, BE IT RESOLVED that the St. Clair County Board of Commissioners authorizes the acceptance of payments by financial transaction device as provided for by state law and that the Treasurer be responsible for determining the types of financial transaction devices that may be accepted.

Dated: April 24, 2002

Reviewed and Approved as to form by:                      Signed by Commissioners:

[Signature]
Gary A. Fletcher
County Corporation Counsel
522 Michigan
Port Huron, Michigan

[Signature]
[Signature]
RESOLUTION 02-07

ADOPTING COLLECTIVE BARGAINING AGREEMENT
BETWEEN
THE COUNTY OF ST. CLAIR COUNTY
AND
ST. CLAIR COUNTY PROFESSIONAL NURSE SUPERVISOR ASSOCIATION
UNIT II
MICHIGAN NURSES ASSOCIATION

WHEREAS, the Michigan Nurses Association is recognized by the Michigan Employment Relations Commission and the County of St. Clair as the exclusive representative of certain employees of the St. Clair County Public Health Department and,

WHEREAS, the parties have collectively bargained mutually acceptable terms and conditions;

NOW THEREFORE, BE IT RESOLVED, that the Collective Bargaining Agreement (Attached Exhibit “A”), for the period January 1, 2002 through December 31, 2004 is hereby approved and adopted.

Date March 13, 2002

Reviewed and Approved by:

Gary Fletcher
County Corporation Counsel
522 Michigan Street
Port Huron, MI 48060
RESOLUTION 02-06

ADOPTING COLLECTIVE BARGAINING AGREEMENT
BETWEEN
THE COUNTY OF ST. CLAIR COUNTY
AND
ST. CLAIR COUNTY PROFESSIONAL NURSES ASSOCIATION
UNIT I
MICHIGAN NURSES ASSOCIATION

WHEREAS, the Michigan Nurses Association is recognized by the Michigan Employment Relations Commission and the County of St. Clair as the exclusive representative of certain employees of the St. Clair County Public Health Department and,

WHEREAS, the parties have collectively bargained mutually acceptable terms and conditions;

NOW THEREFORE, BE IT RESOLVED, that the Collective Bargaining Agreement (Attached Exhibit “A”), for the period January 1, 2002 through December 31, 2004 is hereby approved and adopted.

Date March 13, 2002

Reviewed and Approved by:

[Signature]

GARY FLETCHER
County Corporation Counsel
522 Michigan Street
Port Huron, MI 48060

[Signature]
RESOLUTION 02-05

AUTHORIZING BOND ANTICIPATION NOTES

COUNTY OF ST. CLAIR
State of Michigan

Minutes of a regular meeting of the Board of Commissioners of the County of St. Clair, State of Michigan, held in the County Building in the County on March 13, 2002, at ____ o’clock ___m., Eastern Standard Time.

PRESENT: Commissioners _Pat Anger, Steve Ellery, Edward Schultz,_.

Pat Quain and Juanita Gittings

ABSENT: Commissioners _Donald Dodge and Lee Masters_.

The following preamble and resolution were offered by Commissioner _Anger_ and supported by Commissioner _Schultz_:

WHEREAS, the County of St. Clair, State of Michigan (the “County”), has determined that it is necessary to acquire, construct, furnish and equip a new jail and juvenile justice facility serving the County (the “Project”); and

WHEREAS, the cost of the Project is estimated to be Thirty Five Million Dollars ($35,000,000); and

WHEREAS, the Board of Commissioners (the “Board”) deems it necessary to borrow the estimated principal sum of Thirty Five Million Dollars ($35,000,000) and issue capital improvement bonds (the “Bonds”) pursuant to Act 34, Public Acts of Michigan, 2001 (“Act 34”), to pay all or part of the cost of the Project; and

WHEREAS, a notice of intent was published in accordance with Act 34 which provides that the Bonds may be issued without a vote of the electors of the County unless a proper petition for an election on the question of the issuance of the Bonds is filed with the County Clerk within a period of forty-five (45) days from the date of publication; and

WHEREAS, the Board deems it necessary to borrow the estimated principal amount of not to exceed Three Million Dollars ($3,000,000) and issue notes (the “Notes”) pursuant to the provisions of Section 413 of Act 34 in anticipation of the issuance of the Bonds to pay part of the costs of the Project; and
NOW, THEREFORE, BE IT RESOLVED THAT:

1. **Necessity For Notes; Authorization of Notes; Note Terms.** The Board declares that it is necessary for the County to issue its Notes in anticipation of the issuance of the Bonds in order to pay for professional design and engineering services and preliminary site preparation and construction costs of the Project and to reimburse the County for expenditures made with respect the Project prior to issuance of the Notes.

   Notes of the County designated GENERAL OBLIGATION LIMITED TAX NOTES (the "Notes") are authorized to be issued in the aggregate principal sum of not to exceed Three Million Dollars ($3,000,000) in anticipation of the issuance of the Bonds, including the cost incidental to the issuance, sale and delivery of the Notes, for the purpose of paying part of the costs of the Project. The Notes shall be issued in fully-registered form of the denomination of $100,000, or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, numbered consecutively in order of registration, dated the date of delivery. The Notes shall bear interest at a fixed or variable rate or rates not to exceed six percent (6%) per annum determined by the County Administrator at the time of sale of the Notes. The Notes shall be payable in the principal amounts, at the times and in the manner determined by the County Administrator at the time of sale of the Notes; provided, however, that the final principal payment shall be due not later than September 1, 2003. The maximum principal amount of, the estimated principal payment schedule for, and the estimated or maximum average annual interest rate on the Notes shall be as set forth on Exhibit A to this resolution.

   The Notes shall be sold in the manner set forth in Section 7 of this resolution.

   The Notes shall be subject to redemption as provided in Section 6 and Section 11 of this resolution.

   Interest on the Notes shall be payable to the registered owners of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the County to conform to market practice in the future. The principal of the Notes shall be payable upon presentation and surrender to the Transfer Agent (as defined below).

   A bank or trust company qualified to serve as note registrar, paying agent and transfer agent (the "Transfer Agent") for this issue shall be appointed by the County Treasurer or the County Administrator at the time of sale of the Notes. The County reserves the right to replace the Transfer Agent at any time upon written notice to the registered owners of record of the Notes not less than sixty (60) days prior to an interest payment date.

2. **Execution of Notes.** The Notes shall be executed in the name of the County with the manual or facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk and shall have the seal of the County, or a facsimile thereof, impressed or printed on the Notes. No Note executed with the facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk shall be valid until authenticated by an authorized officer or representative of the Transfer Agent. The Notes shall be delivered to the Transfer Agent for authentication, if necessary, and be delivered by the Transfer Agent to the purchaser or other person in accordance with instructions from the County Treasurer or the County Administrator upon payment of the purchase price for the Notes.
3. **Transfer of Notes.** The Transfer Agent shall keep the books of registration for this issue on behalf of the County. Any Note may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Note for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Note or Notes shall be surrendered for transfer, the County shall execute and the Transfer Agent shall authenticate and deliver a new Note or Notes, for like aggregate principal amount. The Transfer Agent shall require the payment by the noteholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

Unless waived by any registered owner of Notes to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the County. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the place where the Notes called for redemption are to be surrendered for payment; and that interest on the Notes or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

4. **Payment and Security for the Notes; Limited Tax Pledge; Debt Retirement Fund; Defeasance of Notes.** The principal of and interest on the Notes are payable as provided in this Section. The County hereby pledges the proceeds of the Bonds for prompt payment of the principal of and interest on the Notes. As additional security for the Notes, principal and interest, the County hereby pledges its limited tax full faith and credit for the prompt payment of the Notes and the County shall budget each year the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Notes and shall advance as a first budget obligation from its general funds available therefor, or, if necessary, levy taxes upon all taxable property in the County in the amount necessary to pay such debt service in said fiscal year, subject to applicable constitutional and statutory tax rate limitations. In addition, the County pledges for prompt payment of the Notes, principal and interest, monies derived from any one or more of the sources and on the terms provided in Section 315 of Act 34 that are legally available for payment of the Notes.

The Treasurer or designee is authorized and directed to open a depositary account with a bank or trust company to be designated GENERAL OBLIGATION LIMITED TAX NOTES (JAIL PROJECT) DEBT RETIREMENT FUND (the “Debt Retirement Fund”), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Notes as they mature.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Notes, shall be deposited in trust, this resolution shall be defeased and the owners of the Notes shall have no further rights under this resolution except to receive payment of the principal of, premium, if
any, and interest on the Notes from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Notes as provided herein.

5. **Construction Fund; Proceeds of Note Sale.** The Treasurer or designee is authorized and directed to open a separate depositary account with a bank or trust company to be designated JAIL PROJECT CONSTRUCTION FUND (the “Construction Fund”) and deposit into the Construction Fund the proceeds of the Notes, less the premium, if any, which shall be deposited into the Debt Retirement Fund. The moneys in the Construction Fund shall be used solely to pay the costs of the Project and the costs of issuance of the Notes.

6. **Note Form.** The Notes shall be in substantially the following form, with such changes as are necessary to conform the Notes to the terms established at the time of sale of the Notes:
UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF ST. CLAIR  
GENERAL OBLIGATION LIMITED TAX NOTE

<table>
<thead>
<tr>
<th>Interest Rate</th>
<th>Maturity Date</th>
<th>Date of Original Issue</th>
<th>CUSIP</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>1, 2002</td>
<td></td>
</tr>
</tbody>
</table>

Registered Owner:

Principal Amount: Dollars

The County of St. Clair, State of Michigan (the “County”), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on 1, 2002 and thereafter. Principal of this note is payable at the designated office of , Michigan, or such other transfer agent as the County may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the “Transfer Agent”). Interest on this note is payable to the registered owner of record as of the fifteenth (15th) day of the month preceding the interest payment date as shown on the registration books of the County kept by the Transfer Agent by check or draft mailed to the registered owner of record at the registered address. For prompt payment of this note, both principal and interest, the full faith, credit and resources of the County are hereby irrevocably pledged.

This note is one of a series of notes aggregating the principal sum of $, issued for the purpose of paying part of the cost of acquiring, constructing, furnishing and equipping a new jail and juvenile justice facility in the County (the “Project”). This note is issued under the provisions of Act 34, Public Acts of Michigan, 2001, and a duly adopted resolution of the County.

This note or portion thereof in multiples of $100,000 shall be subject to redemption prior to maturity at the option of the County, at any time in whole or in part at par and accrued interest to the date fixed for redemption upon not less than ten (10) days notice to the holder.

In case less than the full amount of an outstanding note is called for redemption, the Transfer Agent, upon presentation of the note called in part for redemption, shall register, authenticate and deliver to the registered owner of record a new note in the principal amount of the portion of the original note not called for redemption.
Notice of redemption shall be given to the registered owner of any note or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A note or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the Transfer Agent to redeem said note or portion thereof.

This note is transferable only upon the registration books of the County kept by the Transfer Agent by the registered owner of record in person, or by the registered owner’s attorney duly authorized in writing, upon the surrender of this note together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner’s attorney duly authorized in writing, and thereupon a new registered note or notes in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this note and upon the payment of the charges, if any, therein prescribed.

This note, including the interest thereon, is payable from the proceeds of bonds to be issued by the County to pay the costs of the Project and to redeem the notes of this issue. This note, including the interest thereon, is also payable as a first budget obligation from the general funds of the County, including, if necessary, the levy of ad valorem taxes on all taxable property in the County for the payment thereof, subject to applicable constitutional and statutory tax rate limitations, and, additionally, from one or more of the sources of payment described in Section 315 of Act 34 and the resolution authorizing this note.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this note and the series of notes of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the County, including this note, does not exceed any constitutional or statutory debt limitation.

[This note is not valid or obligatory for any purpose until the Transfer Agent’s Certificate of Authentication on this note has been executed by the Transfer Agent.]

IN WITNESS WHEREOF, the County, by its Board of Commissioners, has caused this note to be signed in the name of the County by the [facsimile] manual signatures of the Chairperson of the Board of Commissioners and the County Clerk and [a facsimile of] its corporate seal to be [printed hereon] affixed hereto, all as of the Date of Original Issue.

COUNTY OF ST. CLAIR  
State of Michigan

By [facsimile]  
Chairperson of the Board of Commissioners

(SEAL)

By [facsimile]  
County Clerk

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(Form of Transfer Agent's Certificate of Authentication)

DATE OF AUTHENTICATION:

CERTIFICATE OF AUTHENTICATION

This note is one of the Notes described in the within-mentioned resolution.

__________________________

__________, Michigan
Transfer Agent

By _______________________

Authorized Signatory
7. **Negotiated Sale.** Pursuant to Section 309(1) of Act 34, this Board determines to sell the Notes at a negotiated sale at a price not less than 98% of the principal amount thereof. The method to be used in the negotiated sale shall be the solicitation by the County’s financial advisor of proposals from financial institutions, underwriters of municipal securities, or both. The reason for selling the Notes by negotiated sale is to be able to obtain a flexible payment schedule and term and redemption provisions and to avoid the delay resulting from the trial and error offering of the Notes using a conventional notice of sale.

The County Administrator is authorized to negotiate the sale of the Notes to a financial institution or underwriter of municipal securities and to execute and deliver an agreement to deliver the Notes to the purchaser.

8. **Useful Life of Project.** The estimated period of usefulness of the Project is hereby declared to be not less than twenty-five (25) years.

9. **Tax Covenant; Qualified Tax Exempt Obligations If Determined by County Administrator.** The County shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Notes from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the “Code”), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Note proceeds and moneys deemed to be Note proceeds. The County hereby designates the Notes as “qualified tax exempt obligations” for purposes of deduction of interest expense by financial institutions pursuant to the Code if and only if it is determined by the County Administrator prior to the sale of the Notes that the County and other entities that issue municipal securities in the name or on behalf of the County do not reasonably expect to issue municipal obligations in the calendar year 2002 in the aggregate principal amount equal to or exceeding $10,000,000.

10. **Authorization of Other Actions.** The County Administrator and the County Treasurer each is authorized and directed to cause the preparation and circulation of a preliminary and final Official Statement with respect to the Notes; to obtain ratings on the Notes; and to take all other actions necessary or advisable to enable the sale and delivery of the Notes as contemplated herein.

11. **Adjustment of Note Terms.** The County Administrator is hereby authorized to adjust the final note details set forth herein to the extent necessary or convenient to complete the transaction authorized herein, and in pursuance of the foregoing is authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, designation of series, and other matters, provided that the principal amount of Notes issued shall not exceed the principal amount authorized in this resolution, the interest rate per annum on the Notes shall not exceed six percent (6%), and the Notes shall mature in not more than three (3) years from the date of issuance.

12. **Continuing Disclosure Undertaking.** Upon the request of the purchaser of the Notes and upon the advice of note counsel the County shall enter into an undertaking (the “Undertaking”) for the benefit of the holders and beneficial owners of the Notes to send certain information annually and to provide notice of certain events to certain information repositories pursuant to the requirements of Rule
Notice of redemption shall be given to the registered owner of any note or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A note or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the Transfer Agent to redeem said note or portion thereof.

This note is transferable only upon the registration books of the County kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this note together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner’s attorney duly authorized in writing, and thereupon a new registered note or notes in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this note and upon the payment of the charges, if any, therein prescribed.

This note, including the interest thereon, is payable from the proceeds of bonds to be issued by the County to pay the costs of the Project and to redeem the notes of this issue. This note, including the interest thereon, is also payable as a first budget obligation from the general funds of the County, including, if necessary, the levy of ad valorem taxes on all taxable property in the County for the payment thereof, subject to applicable constitutional and statutory tax rate limitations, and, additionally, from one or more of the sources of payment described in Section 315 of Act 34 and the resolution authorizing this note.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this note and the series of notes of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the County, including this note, does not exceed any constitutional or statutory debt limitation.

[This note is not valid or obligatory for any purpose until the Transfer Agent’s Certificate of Authentication on this note has been executed by the Transfer Agent.]

IN WITNESS WHEREOF, the County, by its Board of Commissioners, has caused this note to be signed in the name of the County by the [facsimile] manual signatures of the Chairperson of the Board of Commissioners and the County Clerk and [a facsimile of] its corporate seal to be [printed hereon] affixed hereto, all as of the Date of Original Issue.

\[Signature\]
COUNTY OF ST. CLAIR
State of Michigan

By \[Signature\]
Chairperson of the Board of Commissioners

By \[Signature\]
County Clerk

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15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934. The County Administrator and the County Treasurer each is authorized to execute and deliver the Undertaking.

13. **Recession.** All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Commissioners **Anger, Ellery, Quain, Schultz and**

Gittings

NAYS: Commissioners **None**

RESOLUTION DECLARED ADOPTED. **[Signature]**

County Clerk
I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of St. Clair, State of Michigan, at a regular meeting held on March 13, 2002, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

[Signature]
County Clerk
EXHIBIT A

Maximum Principal Amount: $3,000,000

Maximum Annual Interest Rate: 6%

Estimated Principal Payment Schedule: $3,000,000 payable on September 1, 2003.
RESOLUTION 02-04
CERTIFICATE OF RESOLUTIONS

County of St. Clair,

WHEREAS, Michigan a governmental unit e.g., corporation, university, non-profit corporation) organized under the laws of the State of Michigan (the "Customer") desires to obtain financial accommodations from Bank One, NA (the "Bank") pursuant to the use of a number of commercial card account numbers, the related accounts and cards bearing such account numbers (collectively, the "Cards"); and

WHEREAS, this Customer intends to authorize its employees and agents to use such Cards for and in connection with corporate business on behalf of this Customer; and

WHEREAS, the Bank will not issue such Cards unless the Customer agrees to obligate itself for the prompt payment of credit extended pursuant to the use of such Cards, including credit extended pursuant to the use of a credit card for either purchases or cash advance transactions, whether such use or indebtedness was authorized or unauthorized by the Customer.

NOW, THEREFORE, be it resolved that the Customer shall apply to the Bank for the issuance of Cards in the names of such employees and agents of the Customer as may be designated to the Bank;

BE IT FURTHER RESOLVED that the Administrator/Controller n/a of this Customer, any one of them acting singly, is hereby authorized, directed and empowered, in the name of the Customer, to execute a Commercial Card Agreement in the form approved by such individual and take such actions as are contemplated thereby;

BE IT FURTHER RESOLVED that the Bank is authorized to act upon these resolutions until written notice of their revocation is delivered to Bank.

The undersigned certifies that I am an official of, and authorized to certify on behalf of, the above named organization, which is duly organized and existing under the laws of the State indicated, ("Organization"); the following is a complete, true and correct copy of certain resolutions of the Organization, which resolutions were duly adopted and are in conformity with the laws of the State where organized and the organizational documents ("Resolutions"); and the Resolutions have not been rescinded or modified and are in full force and effect on the date hereof. I further that the specimen signatures appearing below are the signatures of the individuals authorized to sign for this Customer by virtue of these resolutions.

Specimen Signature
Troy L. Feltman
n/a
n/a

[If additional space is needed please attach separate page listing additional authorized individuals.]

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of (if applicable) this 27th day of February, 2002.

Marilyn Dunn, County Clerk
[Assistant] Secretary
RESOLUTION 02-03

ESTABLISHMENT OF A PROCUREMENT (CREDIT) CARD POLICY

WHEREAS, Public Act 266 of 1995, as amended authorizes a county to be a party to a credit card, hereafter referred to as a procurement card, arrangement if the County Board of Commissioners has adopted by resolution a written policy governing the control and use of procurement cards; and

WHEREAS, the County Board of Commissioners deems that it is in the best interest of the County to make certain County financial transactions by using a procurement card as described in the Act.

NOW, THEREFORE BE IT RESOLVED, that the attached policy (Attachment A) shall govern the use of County procurement cards.

DATED: February 27, 2002

Reviewed and Approved as to Form by:

[Signatures]

Gary A. Fletcher
Corporation Counsel
522 Michigan
Port Huron, MI 48060
Category: 200
Number: 241
Subject: COUNTY PROCUREMENT CARD POLICY

Purpose: The purpose of this policy is to:

1. Provide the County with a more efficient method of making small dollar purchases. The procurement card system should result in an increase in savings and provide other cost reductions to the County by eliminating many of the necessary steps and paperwork now required to make small dollar purchases.
2. Assure that the County complies with the laws of the State of Michigan regarding the use of procurement cards by a government entity.
3. Communicate to County Elected Officials, Department Heads, County Employees, and the Public the formal Procurement Card Policy of the Board of Commissioners.

Authority: County of St. Clair Board of Commissioners

Application: This policy applies to all County Departments under the legal authority held by the Board of Commissioners as related to Procurement Cards.

Responsibility: The Administrator/Controller shall have the responsibility to implement and administer this policy.

Definitions: Cardholder is a county official or employee who has signed the cardholder agreement and has received a procurement card.

EIN Number is the employer identification number, which represents our tax-exempt status.

Merchant Category Code List (MCC) is the record of vendors currently approved by the County to use the procurement card at their place of business.

Procurement cards are County owned credit cards that are used strictly for purchasing official county business goods and services with a value of $4999.00 or less.

Program administrator is the individual responsible for implementing and administer the County Procurement Card Program.

Purchase receipt can be the signed credit card slip that the cardholder will receive from the vendor upon completion of the sale, a signed voucher by
cardholder, a faxed copy of bill of sale, or a printed version of an internet order completion/vendor acknowledgement form.

**General:**

The Procurement Card Purchasing System is designed to streamline processes and reduce expenses associated with procurement activities. It shall enhance our current purchasing system. The procurement card shall be used to procure low-value, non-capital, expense items. There will be no purchase order number required. No voucher form shall be required unless a purchase receipt is not available. The cardholder will make a purchase by charging it on the procurement card, which is a MasterCard. The transaction is sent electronically to Bank One. Bank One shall pay the vendor within 72 hours. Bank One shall bill the County once each month. The Accounting Department shall record transactions upon receipt of purchase receipts and approval form from the department manager.

**Policy:**

**Cardholder**

The cardholder must be an official or employee of the County.

Cardholders shall use the card for the purchase of official County goods or services.

The intended cardholder shall sign a Cardholder Acknowledgment form prior to receiving a card.

Cardholders shall be held accountable and responsible for their procurement cards.

The cardholder shall be responsible for ensuring the safety and integrity of the card at all times.

Cardholders shall sign all purchase receipts for validation purposes. The cardholder shall be required to obtain the detailed register receipt for over the counter purchases. When ordering over the phone, the cardholder shall request that a purchase receipt be faxed or mailed with the item shipped to the ordering cardholder’s attention. When ordering via the internet, a printed copy of completed order form showing the order acknowledgement from the vendor, shall serve as the purchase receipt.

Cardholders shall forward all purchase receipts to the individual specified in the County Procurement Card Procedures.

Cardholder shall be responsible for notifying the merchant that the County is a tax-exempt entity.

Cardholders shall be responsible for reporting immediately any fraudulent use or misapplication of the card to the department head and the Accounting Manager.
When an endeavor to exceed the limits established for a specific card is made, the transaction will be rejected when the merchant attempts to process the sale.

The County EIN shall be printed on the face of the card.

The signed purchase receipt will serve as the receiving document.

When applicable, all efforts should be made to consolidate purchases to maximize the monetary value of each transaction.

A list of authorized MCC codes shall be provided with each card.

**Billing**

A monthly statement shall be sent to each department head summarizing the charges made against his or her department. One approval form combining all statements from the department shall be completed. Late approval forms shall not be allowed. Procurement cards shall be cancelled for employees or departments who do not submit payment information on a timely basis.

**Misuse of Procurement Card**

Violation of Procurement Card Policies and Procedures shall result in but not exclusive to discontinuance of procurement card purchasing privileges for the cardholder, and may result in discipline up to and including discharge, reimbursement to the County for unauthorized expenditures, and criminal prosecution.

**Administrative Procedures:**
Reference County of St. Clair Procurement Card Purchasing Procedures dated ____________.

**Periodic Review:**
The Administrator/Controller or County Board of Commissioners shall review this policy as needed.

Approved as to Substance:   Approved as to Legal Content:

_________________________  _______________________
Troy L. Feltman              Gary A. Fletcher
St. Clair County        St. Clair County
Administrator/Controller  Corporation Counsel
Category: 200
Number: 241
Subject: COUNTY PROCUREMENT CARD POLICY

Purpose: The purpose of this policy is to:

1. Provide the County with a more efficient method of making small dollar purchases. The procurement card system should result in an increase in savings and provide other cost reductions to the County by eliminating many of the necessary steps and paperwork now required to make small dollar purchases.

2. Assure that the County complies with the laws of the State of Michigan regarding the use of procurement cards by a government entity.

3. Communicate to County Elected Officials, Department Heads, County Employees, and the Public the formal Procurement Card Policy of the Board of Commissioners.

Authority: County of St. Clair Board of Commissioners

Application: This policy applies to all County Departments under the legal authority held by the Board of Commissioners as related to Procurement Cards.

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EIN Number is the employer identification number, which represents our tax-exempt status.

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Procurement cards are County owned credit cards that are used strictly for purchasing official county business goods and services with a value of $4999.00 or less.

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**Policy:**

**Cardholder**

The cardholder must be an official or employee of the County.

Cardholders shall use the card for the purchase of official County goods or services.

The intended cardholder shall sign a Cardholder Acknowledgment form prior to receiving a card.

Cardholders shall be held accountable and responsible for their procurement cards.

The cardholder shall be responsible for ensuring the safety and integrity of the card at all times.

Cardholders shall sign all purchase receipts for validation purposes. The cardholder shall be required to obtain the detailed register receipt for over the counter purchases. When ordering over the phone, the cardholder shall request that a purchase receipt be faxed or mailed with the item shipped to the ordering cardholder's attention. When ordering via the internet, a printed copy of completed order form showing the order acknowledgement from the vendor, shall serve as the purchase receipt.

Cardholders shall forward all purchase receipts to the individual specified in the County Procurement Card Procedures.

Cardholder shall be responsible for notifying the merchant that the County is a tax-exempt entity.

Cardholders shall be responsible for reporting immediately any fraudulent use or misapplication of the card to the department head and the Accounting Manager.
Cardholders are responsible and accountable for adherence to the established per purchase and monthly limits set for their card.

Cardholders and the Accounting Manager shall investigate any disputed charge immediately and complete the disputed charges form as necessary.

Cardholders shall be responsible for immediately notifying Bank One and the Accounting Manager if a card is lost or stolen.

Returned goods shall be the responsibility of the cardholder to coordinate with the vendor.

**Department Head**

The department head shall establish the cardholder(s) for his or her department. A County official or department head shall complete a Procurement Card Account Application form for the individual in need of a card.

The department head shall be responsible for immediately notifying the Accounting Manager of any employment status changes with cardholder(s) in his or her area.

The department head shall be responsible for approving all purchases made by a cardholder in his or her area. The department head shall complete a Procurement Card Transaction Payment Authorization Form.

**Procurement Card**

The procurement card will be used for COUNTY BUSINESS ONLY. NO PERSONAL USE, NO CASH ADVANCE, AND NO CASH REFUNDS SHALL BE TOLERATED. The aforementioned transactions shall be considered misappropriation of County funds.

Only the official or employee’s name that appears on the card may use that card.

Several controls are available from the bank to the County and may be implemented for each person with a card. The County official or department head shall establish the limits. The Program Administrator shall approve all requests.

Bank One will replace lost or stolen cards within fifteen (15) days after notification of loss or theft.

No individual item with a value exceeding $4999.99 shall be purchased with this card.
When an endeavor to exceed the limits established for a specific card is made, the transaction will be rejected when the merchant attempts to process the sale.

The County EIN shall be printed on the face of the card.

The signed purchase receipt will serve as the receiving document.

When applicable, all efforts should be made to consolidate purchases to maximize the monetary value of each transaction.

A list of authorized MCC codes shall be provided with each card.

**Billing**

A monthly statement shall be sent to each department head summarizing the charges made against his or her department. One approval form combining all statements from the department shall be completed. Late approval forms shall not be allowed. Procurement cards shall be cancelled for employees or departments who do not submit payment information on a timely basis.

**Misuse of Procurement Card**

Violation of Procurement Card Polices and Procedures shall result in but not exclusive to discontinuance of procurement card purchasing privileges for the cardholder, and may result in discipline up to and including discharge, reimbursement to the County for unauthorized expenditures, and criminal prosecution.

**Administrative Procedures:** Reference County of St. Clair Procurement Card Purchasing Procedures dated ____________.

**Periodic Review:** The Administrator/Controller or County Board of Commissioners shall review this policy as needed.

Approved as to Substance:  
Troy L. Feltman  
St. Clair County  
Administrator/Controller

Approved as to Legal Content:  
Gary A. Fletcher  
St. Clair County  
Corporation Counsel
Category: 200
Number: 222
Subject: FUND BALANCE POLICY

Purpose: The purpose of this policy is to:

1. To establish appropriate levels of reserves for the Funds of St. Clair County.
2. Ensure that adequate cash flows are maintained for operations.
3. Ensure that adequate reserves are maintained for contingency and emergency expenditures.
4. Ensure that adequate reserves are maintained for the continuation of the services provided by St. Clair County.

Authority: St. Clair County Board of Commissioner's

Application: This policy applies to the governance of the various Funds employed by the County to account for its various types of assets, liabilities, revenues and expenditures.

Responsibility: The Administrator/Controller shall be responsible for the implementation and administration of this policy.

Definitions: The General Fund is the County's primary operating fund. It accounts for all financial resources of the general government except those required to be accounted for in another fund.

The Special Revenue Funds account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

The Capital Projects Funds account for the financial resources used for the acquisition or construction of major capital facilities.

The Debt Service Funds account for the accumulation of resources for, and the payment of, general long term debt principal and interest.

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business.

Unreserved Fund Balance is the portion of fund balance that is available for use in the subsequent financial period.

Reserved Fund Balance is the portion of fund balance that is not available for spending in the subsequent period or is legally restricted.
Designated Unreserved Fund Balance is the portion of fund balance set aside by the Board of Commissioner's for a specific purpose.

The Budget Stabilization Fund is a fund that receives, by a 2/3 vote of the Board, excess funds to be held for future General Fund budget shortfalls. Expenditures of the fund must be approved by a 2/3 vote of the Board of Commissioner's, and cannot be utilized for general capital improvements. Public Act 30 of 1978, as amended, governs this type of fund.

The Technology Improvement Fund receives excess funds to be held for future technology projects that generally improve the ability of the County to provide services to the citizens of St. Clair County. The use of this fund will be governed by the tenets of the Capital Improvement Program. Public Act 136 of 1956, as amended, governs this type of fund.

The Public Improvement Fund receives funds to be held for future buildings and grounds projects that generally improve the usefulness and/or life of County infrastructure. The use of this fund will be guided by the tenets of the Capital Improvement Program, where applicable. Public Act 136 of 1956, as amended, governs this type of fund.

Policy:

The County will strive to maintain a General Fund Unreserved Fund Balance with a minimum amount of 10% (ten percent) and a maximum of 15% (fifteen percent) of the most currently approved General Fund budget.

Special Revenue Funds shall be evaluated annually to determine if revenues or fund balances have been restricted by State statute, ordinance, resolution or contract. Any funds that have been restricted will be retained in the appropriate Special Revenue Fund. All unreserved/unrestricted funds in excess of 10% (ten percent) of the most currently approved Fund budget, except those in the Budget Stabilization, Technology Improvement and Public Improvement Funds, shall revert to the General Fund at year-end.

Capital Project Fund reserves shall be restricted for the specific purpose or project that was established. Any residual reserves in these funds, after completion of the project, shall be transferred to the associated Debt Service Fund, if applicable. Any residual reserve not required to be transferred to a Debt Service Fund, or original funding source, shall be transferred to the General Fund.

Debt Service Fund reserves shall be restricted for the debt payments of the specific debt issuance that was established. In the event there is a residual amount within the Fund when the debt is paid in full the residual amounts shall be transferred to the General Fund, or disposed of according to applicable law.
Enterprise Fund balances should remain in each individual Fund. In the event an Enterprise Fund is dissolved its reserves shall be transferred to the General Fund, or as prescribed by law.

**Administrative Procedures:**
Upon completion of the prior years independent audit and as soon as practical the Administrator/Controller will propose to the Board of Commissioner's a transfer from each affected Fund to the General Fund and then to the Budget Stabilization Fund, and/or the Technology Improvement Fund, and/or the Public Improvement Fund, and/or to a General Fund fund balance “designated for future budget stabilization” that adheres to the above guidelines, and the applicable public acts.

**Periodic Review:**
The Administrator/Controller shall review this policy and make recommendations for changes as needed.

Approved as to Substance:  

Troy L. Feltman  
St. Clair County  
Administrator/Controller

Approved as to Legal Content:  

Gary A. Fletcher  
St. Clair County  
Corporation Counsel
RESOLUTION 02-02

ADOPTING COLLECTIVE BARGAINING AGREEMENT
BETWEEN
THE COUNTY OF ST. CLAIR COUNTY
AND
ST. CLAIR COUNTY SHERIFF DEPARTMENT
CORRECTIONS SUPERVISORS-COAM

WHEREAS, the Command Officers Association of Michigan is recognized by the Michigan Employment Relations Commission, the St. Clair County Sheriff, and the County of St. Clair as the exclusive representative of certain corrections supervisory employees of the St. Clair County Sheriff's Department and,

WHEREAS, the parties have collectively bargained mutually acceptable terms and conditions;

NOW THEREFORE, BE IT RESOLVED, that the Collective Bargaining Agreement (Attached Exhibit “A”), for the period September 1, 2000 through June 30, 2004 is hereby approved and adopted.

Dated: February 13, 2002

Reviewed and Approved by:

GARY FLETCHER
County Corporation Counsel
522 Michigan Street
Port Huron, MI 48060
RESOLUTION 02-01

ADOPTING COLLECTIVE BARGAINING AGREEMENT
BETWEEN
31ST. JUDICIAL CIRCUIT COURT, FAMILY DIVISION,
FRIEND OF COURT
THE COUNTY OF ST. CLAIR COUNTY
AND
FRIEND OF THE COURT EMPLOYEES
S.E.I.U.

WHEREAS, the Service Employees International Union is recognized by the Michigan Employment Relations Commission, the 31st Judicial Circuit Court, and the County of St. Clair as the exclusive representative of certain employees of the Friend Of The Court, within the 31st Judicial Circuit Court Family Division and,

WHEREAS, the parties have collectively bargained mutually acceptable terms and conditions;

NOW THEREFORE, BE IT RESOLVED, that the Collective Bargaining Agreement (Attached Exhibit “A”), for the period January 1, 2002 through December 31, 2005 is hereby approved and adopted.

Dated: February 13, 2002

Reviewed and Approved by:

GARY FLETCHER
County Corporation Counsel
522 Michigan Street
Port Huron, MI 48060