

FRIEND OF THE COURT
Susan M. Borovich



ASSISTANT FRIEND OF THE COURT
Rena Topolewski

ST. CLAIR COUNTY FRIEND OF THE COURT

31st Judicial Circuit
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INSTRUCTIONS FOR CONSENT ORDER FOR TEMPORARY CHANGE OF CUSTODY

1. The parent requesting the custody change is responsible for completion of the form(s) AND is responsible to contact the other parent to discuss the forms.
2. As parents, you both may agree to a zero support order or you may agree on a support amount. Given the State of Michigan requires a Uniform Child Support Order and a Deviation Attachment to the Uniform Support Order be entered by the Court when there is a deviation from the formula, child support must be calculated based on the Michigan Child Support Formula. This will require that either parent file a Motion for Support. There is a \$60.00 filing fee for the motion. The support motion is included in the Consent Custody Order packet. A Friend of the Court referee hearing will be scheduled when the motion is filed. An income information packet will then be sent to each parent with the copy of the motion that will inform of the hearing date and time. Both parents will follow the instructions on the income information packet and then appear for the hearing. Note that **both** the Consent Order for Custody and the Motion for Support must be submitted at the same time before the Custody Order will be processed.
3. Please note on page three there is a provision for the support obligation for the child(ren) whose custody is being changed by the consent order to be stopped given the minor child(ren) will be living with parent who had the support order. This section must have an effective date. If Medicaid or a TANF cash grant is being received for the child(ren) whose custody is being changed, then support will not stop until that child(ren) are no longer receiving state benefits.
3. The consent custody order will **not** be processed if it is not completed correctly and if it does not have the notarized signature of both parents. NOTE: DO NOT SIGN BLANK FORMS.
4. The Consent Custody Order will not be processed if the Motion for Support is **not** filed at the same time as the Consent Custody Order is submitted.
5. The Consent Custody form will become a court order(s) so please make sure it neatly and legible completed.

Any Questions/Clarification Needed, Contact Judicial Domestic Specialist at 810-985-2285.

10-03-08