

DATE	ACTIVITY or ASSIGNMENT	LEAD/INVOLVED STAFF
07/31/2014	SCCHD Broadcast Fax and Email: SCC HCPs, ECs, ICPs, <i>Ebola Virus Disease (EVD) Clinical Features and Recommendations</i>	MS CC DF
08/01/2014	Received MiHAN: updated - <i>Infection Prevention and Control Recommendations for Hospitalized Patients with Known or Suspected Ebola Hemorrhagic Fever in US Hospitals.</i>	MS CC DF GB DrM AM JM ND
08/04/2014	SCCHD Broadcast Fax and Email: SCC HCPs, ICPs, EDs Update: <i>Ebola Virus Disease (EVD) Guidelines for Evaluation</i>	MS CC DF
	Reviewed and Revised: <i>SCCHD Ebola Fact Sheet</i> (posted to webpage)	MS CC DF JM AM
	Received MDCH HAN: Interim Guidance for Evaluation of US Patients Suspected of Having Ebola Virus Diseases (EVD)	
08/06/2014	Developed <i>SCCHD Ebola Preparedness in St. Clair County – Talking Points (internal use, provided to all EH Sanitarians and PH&amp;I Nurses) Copies forwarded to hospital PIOs for comment.</i>	MS CC DF JM ND
	Developed <i>EHF (EVD) Client/Patient interview Script (internal use)</i>	MS CC DF MA
08/07/2014	Contacted MDCH OPHP, MDCH Regional Epidemiologist, Detroit Q Station Officer, and CBP Agent in Charge, to discuss current plans and seek and/or verify specific <i>infection control guidance for local pre-hospital and ground transport.</i> (For First and Emergency Responders)	DF
	Received <i>Michigan Ebola Guidance for Medical Examiners.</i> Forwarded to SCC Medical Examiner's Office and SCC MCA	DF
	SCCHD Broadcast Fax and Email: SCC HCPs, ICPs, EDs, LTCs Update: <i>Ebola Virus Disease</i>	MS CC DF
	Updated: <i>EHF (EVD) Client/Patient interview Script (internal use)</i>	MS CC DF MA
	Communicated with hospital ICPs – discussed Triage Questionnaire	MS CC

08/08/2014	Ebola website update	JM
08/11/2014	Ebola website update	JM
08/12/2014	Ebola website edited	JM
08/15/2014	Ebola website update. Received MI Ebola update MIHAN message from MDCH PIO	JM
08/22/2014	Received Epi-X Urgent Report – HAN 367 CDC Ebola Update #3	JM DrM LK MS DF SD CC MA
08/27/2014	Received copy of CDC Key Messages from Detroit Q Station	DrM LK MS DF SD CC JM ND
08/28/2014	Received Epi-X Urgent Report – HAN 368 CDC Ebola Update #4	DrM LK MS DF SD
09/16/2014	SCC MCA Meeting: provided CDC Ebola packets ( <i>Safe Handling of Remains, Hospital Preparedness Checklist, Infection Prevention &amp; Control, Monitoring Movement...for PSAPs, EDs, EMS, ME, Responders</i> )	DrM DF
09/17/2014	Received copy of CDC Key Messages from Detroit Q Station	DrM LK MS DF SD CC JM ND
09/23/2014	Provided <i>CDC/MDCH Ebola Planning Checklist</i> to Administrative Staff and BOH	DF
09/26/2014	MDCH MiHAN: Received updated quick links to CDC website	DrM LK MS DF SD CC JM ND
10/01/2014	Ebola website update	JM
10/02/2014	SCCHD Received CDC: <i>CDC Health Advisory: Evaluating Patients for Possible Ebola Virus Disease: Recommendations for Healthcare Personnel and Health Officials</i>	DrM LK MS DF SD CC JM ND
	Media request from Times Herald. <i>Preventing Spread of Germs.</i>	JM
10/03/2014	SCCHD Broadcast Fax and Email: SCC HCPs, ICPs, EDs <i>CDC Health Advisory: Evaluating Patients for Possible Ebola Virus Disease: Recommendations for Healthcare Personnel and Health Officials</i>	MS CC DF

	Forwarded CDC Advisory <i>Evaluating Patients for Possible Ebola Virus Disease: Recommendations for Healthcare Personnel and Health Officials (HCP, hospitals, EDs, ICPs, LTC, EMS, Pharmacies, Animal Care)</i>	MS CC DF
	Forwarded CDC Advisory: <i>“Open Letter to All U.S. Healthcare”</i> – forwarded via Broadcast Fax and Email: <i>HCP, hospitals: ED, ICPs, EMS, Pharmacies, LTC, Animal Care)</i>	MS CC DF MA
10/06/2014	Ebola website update	JM
10/07/2014	Received information request from SCC HazMat Team (Wayne Brusate). Developed and provided new guidance packet based on most current CDC info releases. <i>(Environmental Infection Control, Cleaning and Disinfection, Cleaning of Transport Vehicles, Follow-up and Reporting Measures after Contact with a Suspect Case, Standard Precautions + Transmission-Based Precautions, PPE Sequence, Terms)</i> Copied to: Mark White/HSEM and S. Demick and K. McNeil. Requested Brusate and White ask local fire chiefs at next scheduled meet to review respective MiHAN accounts for accuracy. <i>(provided copy of MiHAN quick tips guide)</i>	DF
10/08/2014	Media request from Yale Expositor: <i>What is SCCHD doing in regard to Ebola coming to this area?</i>  <i>SCCHD Ebola Planning Team Meet (1:00 – 4:00 pm)</i> <i>Received CDC/MDCH State Conference Call –and- (Homeland Security) Whitehouse Conference Call</i>	JM  GB DrM LK MS ND JM MA DF
10/9/2014	SCC HSEM Adv. Board Meet – SCCHD provided Ebola updates and handout (historical perspective, case counts, transmission, and risk of exposure, diagnosis, contact tracing, most current links, and interim guidance for PSAPs).  Brief meet with Tri-Hospital, Central Dispatch, PH Twp. Fire Chief to discuss “drills” to test interagency communications. Group stressed importance of HCPs communicating to dispatch patient’s symptoms / travel history when calling EMS, protection of first/emergency responders. Requested forwarded.  Received MDCH notification that state Ebola website is now up – informed local partners.	DrM DF  DF  MS CC DF JM ND
	SCCHD Ebola Contact Tracing – standard form development; on the 11th MDCH provided new form	MS DF

	<p>Request form Central Dispatch Director – review proposed Ebola guidance to dispatchers, including triage of calls to protect first responders from unnecessary exposure events. Suggestions provided.</p>	<p>DF</p>
<p>10/13-14/2014</p>	<p>Yale Expositor call...referred to DF</p>	<p>JM</p>
	<p>Developed new SCCHD fact sheet: “2014 West Africa Ebola Epidemic” (specific to geographic event)</p>	<p>LK MA</p>
	<p>MDCH Ebola Discussion Conference Call – via Adobe Connect (Media Press Conference)</p>	<p>MS CC</p>
	<p>Ebola survey hospital ICPs – preparedness activities and planning; and, Tri-Hospital EMS staff (informal)</p>	<p>MS CC</p>
	<p>Provided Technical Guidance Document to SCC HazMat (Brusate): <i>U.S. Army Public Health Command – Decontamination of Vehicles and Equipment Used for Transportation of Potential EVD Patients.</i></p>	<p>DF</p>
<p>10/15/2014</p>	<p>Received LHD District samples of Powers and Duties Packets. SCCHD templates revised and under review.</p>	<p>DrM DF GB</p>
	<p>Ebola website and Facebook update</p>	<p>JM</p>
<p>10/16/2014</p>	<p>SCCHD Ebola Planning Team Meet (11:15 – 1:15 pm) and Received MDCH Conference Call: EPI/BOL</p>	<p>MS CC MA JM ND DF KW</p>
	<p>Received PPE clarification from MDCH OPHP (<i>residual H1N1 inventories</i>)</p>	<p>DF</p>
	<p>Met with <i>Blue Water Infection Control Group</i></p>	<p>KW MS CC DF</p>
	<p>SCCHD Broadcast Fax and Email: SCC HCPs, ICPs, EDs <i>Ebola Virus Disease (EVD) Reporting Guidelines</i></p>	<p>CC DF</p>
	<p>SCCHD Broadcast Fax and Email: SCC HCPs, ICPs, EDs <i>Ebola Virus Disease (EVD) Planning</i></p>	<p>CC DF</p>
<p>10/17/2014</p>	<p>HHS/CDC Nursing Conference Call</p>	<p>MS CC</p>
	<p>Communications: Mercy-Trinity shared upcoming planning and training activities</p>	<p>MS</p>

<p>10/20/2014</p>	<p>Communications to Pastor – to forward information through his faith-based networks</p> <p>SCCHD Ebola Planning Team Meet (Noon-1:00 pm)</p> <p>Ebola website update</p> <p>Schedule HSEM Planning Meet (Ebola Preparedness) (POC Mark White) 10/22/14 9:30 AM</p> <p>SCCHD Ebola Planning Team Meet (11:15 – 1:15 pm)</p> <p>MDCH OPHP requested PPE Inventory (actual /needed) reported by Noon today</p> <p>SE MI PIO (EVD) Conference Call (Noon-1:00 pm)</p> <p>Developed: Summary of Ebola Preparedness and Planning Activities</p> <p>CDC COCA Live Audio Web Steam: Approaches to Clinical Management for Patients with Ebola Treated in U.S. Hospitals Monday, October 20, 2:00-3:00 pm</p> <p>Posted to Face book HHS Ebola updates</p>	<p>JM</p> <p>DrM LK DF CC MS</p> <p>JM</p> <p>DF</p> <p>LK MS DF CC JM MA ND</p> <p>MA DF LK MS</p> <p>JM ND</p> <p>DF MA</p> <p>MS DF</p> <p>JM</p>
<p>10/21/2014</p>	<p>Contacted Detroit Q Station: followed up on questions regarding enhanced screening procedures at the 5 pre-identified international airports</p> <p>Contacted CBP Director – Port of Port Huron, to discuss current traveler screening protocols, and enhanced communications.</p> <p>Webinar: Ebola Educational Session from Greater New York Hospital Association/1199SEIU Healthcare Education Project 10:00 am-1:30 pm (left it for next webinar)</p> <p>Webinar: Association for Professionals in Infection Control and Epidemiology (APIC): Updated Ebola Infection Prevention and Control Guidance 1:00 am (full, could not get in)</p>	<p>CC DF</p> <p>DrM</p> <p>CC DF</p> <p>CC DF</p>

	Brief call with Tri-Hospital Operations Manager. In process of developing training for field staff, will be contacting D. Forsy with dates of training.	DF
	Posted signage in all areas of HD	CC MA
	Ebola Webinar- Greater NY Hospital	CC DF
	Dr. Merc Op-Ed sent to media	JM
	SCC Ebola (Planning Meet)	DF MS
	LHD H/O Meeting	DrM
	EVD Planning burst fax to ICPs to post for providers in outpatient settings rec'd MPH and RDH Preparedness info	CC DF
	Burst fax: Ebola PPE to EDs and ICPs	CC DF
	SCCHD Ebola planning team meet 10:00-12:00	MS CC DF MA DrM RH DS
10/22/2014	SE MI Ebola Forum- Wayne County	Dr.M CC DF MS LK SD RH MA
	Developed Isolation/ Quarantine procedures and Diagrams	DrM DF
	All SCCHD to review staff Ebola website info	DF
10/23/2014	8:30 SCCHD mandatory Ebola staff meeting	JM
10/24/2014	9:00 am Ebola Meeting at McLaren: Exercise planning	All SCCHD staff

10/27/2014	SE MI Ebola Forum – Wayne County	DF Dr.M
10/28/2014	Isolation and Quarantine Procedures - Review	CC DF
10/29/2014	8:30 SCCHD Ebola Team Meet	CC DF MA JM DrM LK SD MS
	9:00 AM meeting at McLaren	DF
	3:00 pm NACCHO Ebola Webinar	DF CC
	Times Herald Ebola Interview	JM
10/30/14	8:30 SCCHD Ebola Team Meet	DF CC MS MA
	11:00 MDCH Ebola Conference Call.	DF CC MS MA
	Reached out to MDCH PIO for Ebola case count guidance	JM
	Emergency Management sent press/media release on Ebola preparedness in SCC: JM follow-up	JM
10/31/2014	7:00 am Trinity Mercy Ebola Exercise	DF CC MS MA
11/01/2014	Shared MDCH press release on FB page. Ebola story published in on-line and print versions version of Times Herald	DF
11/03/2014	Dr Merc Ebola Opt-Ed titled “Reason is Best Ebola Defense” published in TH	DrM
11/05/2014	McLaren Port Huron Ebola Training and Exercise 7:15 am – 12:00	DF MA
	Sent inquires and requests for clarification to CHECC	DF
	Conference call 4pm – 5pm	DrM CC MS DF MA

	Dr. Merc provided Ebola presentation at CSCB Steering Committee meeting at CMH	DrM
11/06/2014	St John River District Ebola Training and Exercise 6:15 am – 10:30 am	DF
	MDCH Conference call 11:00 am – 1:00pm Ebola Core Team Meeting 1:00pm – 3:00 pm	MS CC DrM DF MA
	Sent questions to CHECC	DF
11/07/2014	Forwarded Ebola OSHA + Waste requirements to CH for Review	DF
	Discussed EVD preparation in the ambulatory care setting with both representatives from VFC and some non-VFC physician offices at the biannual VFC User Group meeting.	MS
11/13/2014	MDCH MI Infectious Disease Fall 2014 Conference	CC MS
11/14/2014	SEMEC Meeting	DF MA CC MS JM
11/18/2014	Burst Fax...Guidance for Pregnant Women with Ebola	CC DF
11/19/2014	Ebola presentation at CSCB Full Body Meeting	JM
11/15/2014	<b>Assessed risk level for St. Clair County resident who traveled to a country with Ebola virus outbreak</b>	MS DF
11/20/15	Statewide hospital conference call 11:00 – 1:00 SCCHD Ebola Team Meet	MS DF JM
11/23/2014	<b>Assessed risk level for St. Clair County resident who traveled to a country with Ebola virus outbreak</b>	MS DF
11/24/2014	COCA webinar “Caring for Patients with Ebola in U.S. Hospitals: A Nursing Perspective” 2pm-3-pm	MS CC
12/02/2014	Email Safe Handling of Human Remains of Ebola Patients sent to St. Clair County mortuaries	CC
12/04/2014	Ebola burst fax sent to St. Clair County Dentists	CC

	MDCH Statewide hospital conference call 12-1    SCCHD Ebola Team Meet	CC MS DF JM
12/11/2014	MDCH LHD conference call 11-1    SCCHD Ebola Team Meet	DF CC MS
12/14/2014	<b>Monitoring began for low risk SC County traveler</b>	MS DF
	SCCHD Ebola Core Team Meet	KW MS AM DF CC
12/15/2014	Meeting re: Ebola and local hospitals    SCCHD Ebola Team Meet	DF Dr. M CC KB MS
	Ebola Contact Tracing Training	CD NSG Team MS CC DF MA
12/16/2014	Hospital Tier Assignment Discussion	DrM MS DF
12/17/2014	<b>Active Monitoring for SCC traveler ends</b>	MS
12/18/2014	Ebola Preparedness Survey emailed to SCC Mortuaries – pending report of results.	CC DF
12/23/2014	MDCH, OPHP statewide conference 11:00-11:45    SCCHD Ebola Core Team Meet	MS CC DF JM
01/08/2015	SCCHD Reviewing draft After-Action Report (AAR) from Hospital Ebola Preparedness Exercises. Forward review results to Mark White, HSEM.	DF MS
01/15/2015	<b>-MDCH/LHD/Healthcare calls suspended until further notice.</b>	
	<b>-MDCH Community Health Emergency Coordination Center (CHECC) deactivated.</b>	
01/20/2015	<b>-SCCHD Health Ed., EPC and NSG continue to monitor and update media outlets as needed.</b>	
	<b>-SCCHD will not reissue this weekly report unless this is significant activity to report.</b>	<b>End of Report. D.L. Forys</b>

DrM Dr. Mercatante - Medical Health Officer

GB Greg Brown RS - Administrator

MS Margaret Sturgis RN - Nurse Supervisor

CC Chris Czubachowski RN - Nurse Coordinator

LK Liz King RN - Nursing Director

DF Diane Forys RS - Emergency Preparedness

MA Michele Ainsworth - EP Clerk

JM Jennifer Michaluk - H.Ed. Director, PIO

Nancy Deising, H.Ed. - Alt. PIO

SD Steve Demick RS - EH Director

RH Ruth Habalewsky RS - EH Coordinator

Note: This report does not contain every detail of Ebola planning and response, but is intended as a broad summary for historical reference.