



ST. CLAIR COUNTY FRIEND OF THE COURT

31st Judicial Circuit
201 McMorran Blvd., Room 1600
Port Huron, Michigan 48060
Phone (810) 985-2285
www.stclaircounty.org/offices/foc

**INSTRUCTIONS FOR CONSENT ORDER FOR
CHANGE OF CUSTODY**

The parent requesting the custody change is responsible for completion of the form(s) and to contact the other parent to discuss the forms.

1. As parents, you both may agree to a zero support order or you may agree on a support amount. Given the State of Michigan requires a Uniform Child Support Order and a Deviation Attachment to the Uniform Support Order be entered by the Court when there is a deviation from the formula, child support must be calculated based on the Michigan Child Support Formula. A referee hearing will be scheduled for a review of support. An income information packet along with a notice to appear for a referee hearing will be sent to both parties to complete and submit for the hearing.
2. Please note on page three there is a provision for the support obligation for the child(ren) whose custody is being changed by the consent order to be stopped given the minor child(ren) will be living with parent who had the support order. This section must have an effective date. If Medicaid or a TANF cash grant is being received for the child(ren) whose custody is being changed, then support will not stop until that child(ren) are no longer receiving state benefits.
3. The consent custody order will **not** be processed if it is not completed correctly and if it does not have the notarized signature of both parents. **NOTE**: DO NOT SIGN BLANK FORMS.

Contact our office for questions regarding these instructions.